



NOTICE OF MEETING

CABINET MEMBER FOR CULTURE & CITY DEVELOPMENT

FRIDAY, 31 JANUARY 2020 AT 9.00 AM

THE EXECUTIVE MEETING ROOM - THIRD FLOOR, THE GUILDHALL

Telephone enquiries to Lisa Gallacher, Democratic Services 02392 834056
Email: lisa.gallacher@portsmouthcc.gov.uk

If any member of the public wishing to attend the meeting has access requirements, please notify the contact named above.

CABINET MEMBER FOR CULTURE & CITY DEVELOPMENT

Councillor Steve Pitt (Liberal Democrat)

Group Spokespersons

Councillor Stephen Morgan, Labour
Councillor Linda Symes, Conservative
Councillor Claire Udy

(NB This Agenda should be retained for future reference with the minutes of this meeting.)

Please note that the agenda, minutes and non-exempt reports are available to view online on the Portsmouth City Council website: www.portsmouth.gov.uk

Deputations by members of the public may be made on any item where a decision is going to be taken. The request should be made in writing to the contact officer (above) by 12 noon of the working day before the meeting, and must include the purpose of the deputation (for example, for or against the recommendations). Email requests are accepted.

AGENDA

- 1 Apologies for absence
- 2 Declarations of Interests
- 3 Guildhall Trust Capital Release (Pages 5 - 22)

Purpose

- (1) To seek authorisation to change the terms of the capital grant of £285,000 currently allocated to The Guildhall Trust.

- (2) To present the business case to release £207,400 against this capital amount for the alternative capital expenditure listed in this report.

RECOMMENDED

- (1) That the current obligation for The Guildhall Trust to secure match funding against the capital grant of £285,000 be removed.**
- (2) That a capital allocation of £207,400 be released from this capital grant already approved for The Guildhall Trust to invest in the capital items listed in this report.**

4 Hotwalls Studios Business Plan (Pages 23 - 42)

Purpose

This report provides a summary of the work and activities of the Hotwalls Studios over the past 3 years. It also recommends to bring a future report, in this financial year, for a proposed business model for the site, both to meet emerging priorities and provided a sustainable business model for the future.

RECOMMENDED

- (1) That the Cabinet Member for Culture and City Development notes the work and activities of the Hotwalls Studios developed over the previous 3 years.**
- (2) That the Cabinet Member for Culture and City Development agrees to bring a revised 6 year business plan model to the March 2020 portfolio meeting.**

5 Library Free Fines and Overdues (Pages 43 - 62)

Purpose

To update the Portfolio Holder on the impact of the abolition of reservation fees and overdue fines in the Library and Archive Service and make recommendations for the remaining period of the pilot based on evaluation findings.

RECOMMENDED

- (1) To continue to offer free reservations of books to library members for the duration of the three year pilot period to March 2021.**
- (2) To continue not to charge overdue fines to library members for the duration of the three year pilot period to March 2021.**
- (3) To carry out a second evaluation of the pilot in autumn 2020 to make recommendations beyond the pilot period.**

6 Parks, Seafront and Events Fees and Charges (Pages 63 - 76)

Purpose of report

To seek approval for annual changes to the fees and charges levied for the use of Parks, Recreation and Seafront facilities for the financial year 2020/ 21.

RECOMMENDED

That the fees and charges be approved in accordance with the attached schedules (Appendix 1 - Schedule A).

7 Revenue Grants (Pages 77 - 90)

Purpose

To outline to the Cabinet Member the proposed funding levels for the Revenue Grant payments to cultural organisations for the financial year 2020/21 in order to enable effective planning by the individual organisations and take into account the deferment of the Revenue Funding decisions due to Purdah until February 2020.

RECOMMENDED

To propose the details of the funding levels, which will be confirmed by Members at the Full Council meeting in February 2020 when the Council's overall revenue budget is agreed.

8 Space Chase: The Summer Reading Challenge 2019 (Pages 91 - 108)

Purpose

To update the Cabinet Member for Culture and City Development on the Library and Archive Service's annual Summer Reading Challenge, including additional work undertaken this year to target disadvantaged pupils and looked after children.

RECOMMENDED

(1) That the Cabinet Member approves the continued delivery of Summer Reading Challenge PLUS in 2020 following this year's successful pilot.

(2) That given increasing participation year-on-year, the Library and Archive Service explores external funding to support the purchase of additional Summer Reading Challenge materials and books for all Portsmouth Libraries.

9 Waterfront Garden Centre (Pages 109 - 126)

Purpose

To inform the Cabinet Member of the developments to date of the Waterfront Garden Centre in Avenue de Caen and to see approval to continue to seek cross authority working for referrals to the service.

RECOMMENDED

To update members on the detailed working of the Waterfront Garden

Centre and to seek approval to continue to request referrals to the service from other services within the Council.

The following reports are for information only

10 Seafront Strategy (Pages 127 - 128)

Purpose

To update the Cabinet Member on the officer proposal to review the current Seafront Strategy 2010 - 2026 which was adopted by Council in March 2010.

11 Water Safety (Pages 129 - 130)

Purpose

To update Members on the results of a recently completed Water Safety audit and the actions and mitigations taken since the report.

12 Developing Watersports in Portsmouth (Pages 131 - 140)

Purpose

To provide an update on progress with the "Developing Watersports in Portsmouth" strategy document, and highlight the next priority areas for action.

13 Monitoring of the Second Quarter 2019/20 Revenue Cash Limits and Capital Programme (Pages 141 - 148)

Purpose

To inform the Cabinet Member and Opposition Spokespersons of:

- The forecast revenue expenditure for the year compared with the cash limited budget.
- The forecast capital expenditure against the revised capital programme for the Culture portfolio

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Title of meeting: Culture and City Development Decision Meeting

Date of meeting: 31 January 2020

Subject: Guildhall Trust Capital Release

Report by: Director of Culture, Leisure and Regulatory Services

Wards affected: All

Key decision: No

Full Council decision: No

1. Purpose of report

- 1.1 To seek authorisation to change the terms of the capital grant of £285,000 currently allocated to The Guildhall Trust.
- 1.2 To present the business case to release £207,400 against this capital amount for the alternative capital expenditure listed in this report.

2. Recommendations

- 2.1 **That the current obligation for The Guildhall Trust to secure match funding against the capital grant of £285,000 be removed.**
- 2.2 **That a capital allocation of £207,400 be released from this capital grant already approved for The Guildhall Trust to invest in the capital items listed in this report.**

3. Background

- 3.1 In 2016 the Council awarded the Guildhall Trust a capital grant of £300,000 which was scheduled to be released upon confirmation of matched funding. The wording of the Council resolution makes reference to the funding being subject to leveraging in external funding.
- 3.2 In 2018 an initial payment of £15,000 was made from this allocation as a result of The Guildhall Trust successfully securing the agreed level of match funding to support the development of the Guildhall Studio space. This studio is now fully refurbished and operational and generating income. Therefore, £285,000 remains of the original capital allocated to The Guildhall Trust.

3.3 Cabinet Members, in consultation with the Section 151 Officer, have authority to vary capital schemes and their associated funding within their portfolio in order to manage any potential overspending or funding shortfall or to respond to emerging priorities.

3.4 In the financial year 2019/2020 there are 6 capital items to be purchased by The Guildhall Trust to respond to their emerging capital priorities.

The Guildhall Trust are requesting to utilise part of the capital fund PCC has already allocated to them to invest in specified capital items. The principles for all of these items are:

- Are an absolute business need
- Will generate revenue
- Will prevent revenue loss

3.5 The Guildhall Trust have presented a compelling business case justifying the financial need to switch the funding already allocated to them for an alternative capital expenditure. The amount requested for this release is £207,400. The purchase of some of these items will be a one off direct cash saving whereas others will generate ongoing savings and future income streams.

Capital Items

3.5.1 The Guildhall Trust have requested the release of a total of £207,400 against the original grant allocation to support the delivery of their operation and fund the undermentioned improvements planned for the 2019/20 and 2020/21 financial year. It is the case that some of these investments have already been actioned in 2019 with The Guildhall Trust already realising the benefits, others are still pending. The capital purchases are summarised in the table below:

Proposed Investment	Capital Cost
	£
PA System - purchase of rented system in currently use	96,400
IT System Upgrade	37,000
New Till System	17,300
New Website	19,200
New Loading Bay	14,400
New Auditorium Carpet	23,100
	207,400

3.5.2 The decision on the remaining amount of the original allocation, which is £77,600, will be made at a future date and this amount will remain in the capital programme until this time.

4. Reasons for recommendations

4.1 If the current obligation for The Guildhall Trust to secure match funding against the capital grant of £285,000 is removed, it will enable them to make immediate capital investments that will respond to the operational emerging priorities over the next five years to 2025.

4.2 If the capital allocation of £207,400 is released to invest in the capital items listed in this report, these items will prevent both revenue loss and generate further income streams to support their operation and growth over the next five years to 2025.

4.3 A summary of the business need and financial impact of these purchases is summarised below.

4.3.1 PA System - £96,400

Following the total breakdown of the 25 year old PA system in 2019, The Guildhall Trust hired equipment over a number of months, and this system is now available for sale. It is not possible to hire a similar system without incurring additional rental charges and therefore The Guildhall Trust wish to purchase this particular system that is currently under hire.

A high quality PA system is an absolute business need as concerts cannot be staged without a fully functioning reliable product delivering a quality experience. The income from concerts (including secondary spend) is a significant income generator and a high quality PA system is essential to achieve income targets and maintain the reputation of The Guildhall Trust.

There will be some small enhancements added to the system which will generate additional income as this can be charged as an 'add-on' to future hirers.

There will be a positive impact on the profit and loss account and cash position as future rental payments will not be required following the purchase of this system. This is the difference between the amount being paid now and the increased rental that would be expected by a new provider. In addition, income will be generated from the add-on system enhancements.

An independent professional valuation and condition survey to establish the remaining life of the system will be carried out before this is purchased.

4.3.2 **IT System Upgrade - £37,000**

The Guildhall Trust must be able to sell tickets, produce accounting and other statistical information, and make sales securely through its tills, as the basis of its operation. It is not possible to operate in the current technological climate without capable IT and secure internet facilities. The IT functionality needs to be able to service back office functions but also be robust enough to manage ticket sales with WIFI capability to run payment methods for 16 till points.

The new computer system is the basis upon which other projects such as the new website and new till systems, which are directly revenue generating, are co-dependant. In addition, upgraded internet lines allow the capture of data which can be used for marketing purposes, conversions from which, can drive revenues.

The release of the capital funding will be a direct credit to The Guildhall Trust's cash account. The impact on the profit and loss account is not easily quantifiable but undoubtedly will positively impact on upon sales and customer experience.

4.3.3 **New Till System - £17,300**

The tills are used to facilitate sales through bars, café and kiosk, and the venue cannot operate without them working effectively and efficiently. The speed of service is key before shows and at intervals and it is vital that all tills are in operational working order and are able to accept modern payment methods. These new till systems are in conjunction, and cannot be in place without, the upgraded IT.

The new till system will maximise speed of service. The reduction in waiting times means more customers can be served and will encourage customers to return for additional drinks. It is anticipated that the in-year benefit of the new tills will be (conservatively) an additional £15,000 to bar income.

4.3.4 **New Website - £19,200**

The direct revenue impact of impact of this purchase is difficult to quantify due to its integration with other parts of the organisation. The release of capital to fund this purchase will, however, have a direct impact on The Guildhall Trust's cash account balance. The website has been upgraded in 2019 and the Trust are already seeing the benefits of this.

The conference and events business is expected to continue to increase in 2020. It is the case, that part of this growth is due to the excellent reputation The Guildhall Trust enjoys for its conferencing service, it is estimated that there has been a 20% increase in enquiries through the website and the increase in revenue can be attributed to this new investment.

From a fundraising perspective, the website can be used to attract sponsors through clearer explanation of what the organisation delivers, demonstrate the numbers of people attracted, and the context of its charitable work. In return for sponsorship, sponsors can now see their organisation highlighted on the website which is an attractive option. The new website also contains links where people can directly donate to The Guildhall Trust.

Overall, since the new website was installed, there have been 141,054 visitors, with 35,110 of these 'engaged users' which is defined as a user that is engaged in the website as a whole and who therefore is more likely to take action or make a purchase. This is a 20% increase on previous figures.

4.3.5 **New Loading Bay - £14,400**

The loading bay is situated in the PCC car park at the rear of the Guildhall and is the method used by touring shows and large conferences to bring equipment into the venue.

The previous loading bay was deemed to have an immediate risk to life, this is a risk that could not be mitigated other than to install a new improved loading bay built to specification to mitigate the H & S risks identified.

The new loading bay installed in 2019 enables larger shows to be accommodated and negates the need for a temporary scaffolding bay to be constructed, which was requested by some touring acts, for which the Trust incurred a cost on each occasion.

The release of the capital funding will be a direct credit to The Guildhall Trust's cash account.

4.3.6 **Auditorium Carpet - £23,100**

The carpet on the ground floor of the main auditorium was installed in 1994, and is now 25 years old. As such, the carpet is in a poor state of repair. The carpet has to be lifted for certain events and there is currently used around 200 metres of tape to hold the carpet in place and to cover holes and corroded edges. The floor in the auditorium cannot be used without carpet for concerts, as it is required for acoustics. In addition, the floor underneath is not in a suitable condition to be exposed in many areas, and those that are, have not been suitably treated to add enough protection to the flooring materials.

For conferences and events, the carpet can be disappointing at show rounds, and the feedback from agents and potential customers is that the state of the carpet is a challenge to future business. In addition, it is estimated the carpet is lifted and replaced around 80 times per year, producing associated costs and is labour intensive. A new carpet, fit for purpose, would require less tape and man hours, and it is estimated that current cost would be reduced by two thirds.

As a more attractive venue, the conversion of (or retention of) one additional event per year would increase profit by around £15,000 (based on a multi-day and/or large headcount conference).

The installation costs of the carpet will be borne by The Guildhall Trust and the release of the capital funding will be a direct credit to the cash account.

5. Integrated impact assessment

5.1 An IIA has been attached to this report (appendix 1)

6. Legal implications

6.1 In respect of the pending items of capital expenditure, it is understood that funding would be released on receipt of evidence satisfactory to the Council, through the monitoring officer and finance team, that the Guildhall Trust has incurred the costs in relation to the items for which the capital funding has been agreed.

7. Director of Finance's comments

7.1 The release of this capital funding is important for the ongoing operation of the Guildhall Trust. It will provide additional cash for the business of £207,400, increasing income in existing and some new business areas whilst also providing some cost savings. This will strengthen the overall financial position of the Guildhall Trust.

7.2 All of these improvements demonstrate an absolute business need and provide opportunities to further develop The Guildhall Trust offer.

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Signed by:
Stephen Baily
Director of Culture, Leisure and Regulatory Services

Appendices

Appendix 1 - Integrated Impact Assessment

Background list of documents: Section 100D of the Local Government Act 1972

The following documents disclose facts or matters, which have been relied upon to a material extent by the author in preparing this report:

Title of document	Location
Capital Programme 2015/16 - 2020/21 February 2016	https://democracy.portsmouth.gov.uk/documents/g2835/Public%20reports%20pack%2009th-Feb-2016%2014.00%20Full%20Council.pdf?T=10

The recommendation(s) set out above were approved/ approved as amended/ deferred/ rejected by on

.....
Signed by:
Cabinet Member for Culture and City Development

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Integrated Impact Assessment (IIA)

Integrated impact assessment (IIA) form December 2019

www.portsmouth.gov.uk

The integrated impact assessment is a quick and easy screening process. It should:

- identify those policies, projects, services, functions or strategies that could impact positively or negatively on the following areas:
 - Communities and safety
 - Regeneration and culture
 - Environment and public space
 - Equality & - Diversity - This can be found in Section A5

Directorate:

Culture Leisure and Regulatory Services

Service, function:

Business Development Service

Title of policy, service, function, project or strategy (new or old) :

Type of policy, service, function, project or strategy:

- Existing
- New / proposed
- Changed

What is the aim of your policy, service, function, project or strategy?

To seek authorisation to change the terms of the capital grant of £285,000 currently allocated to The Guildhall Trust.

capital expenditure listed in this report

Has any consultation been undertaken for this proposal? What were the outcomes of the consultations? Has anything changed because of the consultation? Did this inform your proposal?

none required

A - Communities and safety

Yes

No

Is your policy/proposal relevant to the following questions?

A1-Crime - Will it make our city safer?

In thinking about this question:

- How will it reduce crime, disorder, ASB and the fear of crime?
- How will it prevent the misuse of drugs, alcohol and other substances?
- How will it protect and support young people at risk of harm?
- How will it discourage re-offending?

If you want more information contact Lisa.Wills@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/cou-spp-plan-2018-20.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

How will you measure/check the impact of your proposal?

A - Communities and safety

Yes

No

Is your policy/proposal relevant to the following questions?

A2-Housing - Will it provide good quality homes?

In thinking about this question:

- How will it increase good quality affordable housing, including social housing?
- How will it reduce the number of poor quality homes and accommodation?
- How will it produce well-insulated and sustainable buildings?
- How will it provide a mix of housing for different groups and needs?

If you want more information contact Daniel.Young@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/psh-providing-affordable-housing-in-portsmouth-april-19.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

How are you going to measure/check the impact of your proposal?

A - Communities and safety	Yes	No
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Is your policy/proposal relevant to the following questions?

A3-Health - Will this help promote healthy, safe and independent living?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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In thinking about this question:

- How will it improve physical and mental health?
- How will it improve quality of life?
- How will it encourage healthy lifestyle choices?
- How will it create healthy places? (Including workplaces)

If you want more information contact Dominique.Letouze@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/cons-114.86-health-and-wellbeing-strategy-proof-2.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

How are you going to measure/check the impact of your proposal?

A - Communities and safety	Yes	No
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Is your policy/proposal relevant to the following questions?

A4-Income deprivation and poverty -Will it consider income deprivation and reduce poverty?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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In thinking about this question:

- How will it support those vulnerable to falling into poverty; e.g., single working age adults and lone parent households?
- How will it consider low-income communities, households and individuals?
- How will it support those unable to work?
- How will it support those with no educational qualifications?

If you want more information contact Mark.Sage@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/cou-homelessness-strategy-2018-to-2023.pdf>
<https://www.portsmouth.gov.uk/ext/health-and-care/health/joint-strategic-needs-assessment>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

How are you going to measure/check the impact of your proposal?

A - Communities and safety	Yes	No
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Is your policy/proposal relevant to the following questions?

A5-Equality & diversity - Will it have any positive/negative impacts on the protected characteristics?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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In thinking about this question:

- How will it impact on the protected characteristics-Positive or negative impact (Protected characteristics under the Equality Act 2010, Age, disability, race/ethnicity, Sexual orientation, gender reassignment, sex, religion or belief, pregnancy and maternity, marriage and civil partnership,socio-economic)
- What mitigation has been put in place to lessen any impacts or barriers removed?
- How will it help promote equality for a specific protected characteristic?

If you want more information contact gina.perryman@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/cmu-equality-strategy-2019-22-final.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

How are you going to measure/check the impact of your proposal?

B - Environment and climate change

Yes

No

Is your policy/proposal relevant to the following questions?

B1-Carbon emissions - Will it reduce carbon emissions?

In thinking about this question:

- How will it reduce greenhouse gas emissions?
- How will it provide renewable sources of energy?
- How will it reduce the need for motorised vehicle travel?
- How will it encourage and support residents to reduce carbon emissions?

If you want more information contact Tristan.thorn@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/cmu-sustainability-strategy.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

How are you going to measure/check the impact of your proposal?

B - Environment and climate change

Yes

No

Is your policy/proposal relevant to the following questions?

B2-Energy use - Will it reduce energy use?

In thinking about this question:

- How will it reduce water consumption?
- How will it reduce electricity consumption?
- How will it reduce gas consumption?
- How will it reduce the production of waste?

If you want more information contact Triston.thorn@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/pln-portsmouth-plan-post-adoption.pdf>

<https://democracy.portsmouth.gov.uk/documents/s24685/Home%20Energy%20Appendix%201%20-%20Energy%20and%20water%20at%20home%20-%20Strategy%202019-25.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

How are you going to measure/check the impact of your proposal?

B - Environment and climate change

Yes

No

Is your policy/proposal relevant to the following questions?

B3 - Climate change mitigation and flooding-Will it proactively mitigate against a changing climate and flooding?

In thinking about this question:

- How will it minimise flood risk from both coastal and surface flooding in the future?
- How will it protect properties and buildings from flooding?
- How will it make local people aware of the risk from flooding?
- How will it mitigate for future changes in temperature and extreme weather events?

If you want more information contact Tristan.thorn@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/env-surface-water-management-plan-2019.pdf>

<https://www.portsmouth.gov.uk/ext/documents-external/cou-flood-risk-management-plan.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

How are you going to measure/check the impact of your proposal?

B - Environment and climate change

Yes

No

Is your policy/proposal relevant to the following questions?

B4-Natural environment-Will it ensure public spaces are greener, more sustainable and well-maintained?

In thinking about this question:

- How will it encourage biodiversity and protect habitats?
- How will it preserve natural sites?
- How will it conserve and enhance natural species?

If you want more information contact Daniel.Young@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/pln-solent-recreation-mitigation-strategy-dec-17.pdf>

<https://www.portsmouth.gov.uk/ext/documents-external/pln-portsmouth-plan-post-adoption.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

How are you going to measure/check the impact of your proposal?

B - Environment and climate change

Yes

No

Is your policy/proposal relevant to the following questions?

B5-Air quality - Will it improve air quality?

In thinking about this question:

- How will it reduce motor vehicle traffic congestion?
- How will it reduce emissions of key pollutants?
- How will it discourage the idling of motor vehicles?
- How will it reduce reliance on private car use?

If you want more information contact Hayley.Trower@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/env-aq-air-quality-plan-outline-business-case.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

How are you going to measure/check the impact of your proposal?

B - Environment and climate change

Yes

No

Is your policy/proposal relevant to the following questions?

B6-Transport - Will it improve road safety and transport for the whole community?

In thinking about this question:

- How will it prioritise pedestrians, cyclists and public transport users over users of private vehicles?
- How will it allocate street space to ensure children and older people can walk and cycle safely in the area?
- How will it increase the proportion of journeys made using sustainable and active transport?
- How will it reduce the risk of traffic collisions, and near misses, with pedestrians and cyclists?

If you want more information contact Pam.Turton@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/travel/local-transport-plan-3>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

How are you going to measure/check the impact of your proposal?

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Is your policy/proposal relevant to the following questions?

B7-Waste management - Will it increase recycling and reduce the production of waste?

In thinking about this question:

- How will it reduce household waste and consumption?
- How will it increase recycling?
- How will it reduce industrial and construction waste?

If you want more information contact Steven.Russell@portsmouthcc.gov.uk or go to:

<https://documents.hants.gov.uk/mineralsandwaste/HampshireMineralsWastePlanADOPTED.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

How are you going to measure/check the impact of your proposal?

C - Regeneration of our city

Yes

No

Is your policy/proposal relevant to the following questions?

C1-Culture and heritage - Will it promote, protect and enhance our culture and heritage?



In thinking about this question:

- How will it protect areas of cultural value?
- How will it protect listed buildings?
- How will it encourage events and attractions?
- How will it make Portsmouth a city people want to live in?

If you want more information contact Claire.Looney@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/pln-portsmouth-plan-post-adoption.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

How are you going to measure/check the impact of your proposal?

C - Regeneration of our city

Yes

No

Is your policy/proposal relevant to the following questions?

C2-Employment and opportunities - Will it promote the development of a skilled workforce?



In thinking about this question:

- How will it improve qualifications and skills for local people?
- How will it reduce unemployment?
- How will it create high quality jobs?
- How will it improve earnings?

If you want more information contact Mark.Pembleton@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/cou-regeneration-strategy.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

How are you going to measure/check the impact of your proposal?

Is your policy/proposal relevant to the following questions?

C3 - Economy - Will it encourage businesses to invest in the city, support sustainable growth and regeneration?



In thinking about this question:

- How will it encourage the development of key industries?
- How will it improve the local economy?
- How will it create valuable employment opportunities for local people?
- How will it promote employment and growth in the city?

If you want more information contact Mark.Pembleton@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/cou-regeneration-strategy.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

How are you going to measure/check the impact of your proposal?

Q8 - Who was involved in the Integrated impact assessment?

This IIA has been approved by:

Contact number:

Date:

Agenda Item 4



Portsmouth
CITY COUNCIL

Title of meeting:	Culture and City Development Decision Meeting
Date of meeting:	31 January 2020
Subject:	Hotwalls Studio Update to 2019
Report by:	Director of Culture, Leisure and Regulatory Services
Wards affected:	All
Key decision:	No
Full Council decision:	No

1. Purpose of report

- 1.1 This report provides a summary of the work and activities of the Hotwalls Studios over the past 3 years. It also recommends to bring a future report, in this financial year, for a proposed business model for the site, both to meet emerging priorities and provided a sustainable business model for the future.

2. Recommendations

- 2.1 **That the Cabinet Member for Culture and City Development notes the work and activities of the Hotwalls Studios developed over the previous 3 years.**
- 2.2 **That the Cabinet Member for Culture and City Development agrees to bring a revised 6 year business plan model to the March 2020 portfolio meeting.**

3. Background

- 3.1. The Hotwalls Studios scheme was to convert the vacant 19th Century Point Battery arches in Old Portsmouth into 13 new studios and an eatery, providing a dedicated artistic and cultural hub and securing a sustainable future for this Scheduled Ancient Monument and its listed buildings .
- 3.1.1 The city council manages this award winning site which supports both the development of creative businesses in the city and the sustainable re-use of these historic assets.
- 3.1.2 This development addresses the lack of affordable studio space in the city and has developed an incubator space for start-up artists to produce high-quality and unique pieces supported by a creative community.

3.1.3 The project has challenges and opportunities presented by its unique geography which is the closeness of local residents on one side and the marine environment on its seaward side. The site continues to rise to these challenges and has successfully realised many of the ambitions in the coastal communities bid which are outlined below.

3.2 Economic Development achievements

3.2.1 The Hotwalls Studios economic development achievements over the last 3 years has exceeded many of the original ambitions for the site. It has supported the creative economy in a number of ways, creating over 15 permanent jobs including the initial construction staff on site, 25 individual artists have operated from the studios, and in excess of 45 businesses supported through markets and events held throughout the year.

3.2.2 The artists and makers themselves have recruited temporary, casual staff and interns in their busy periods developing a strong relationship with the university and colleges. There are also two staff members permanently recruited within these creative businesses as they themselves build commercial resilience and begin their transition from employee to employer.

3.2.3 In addition to these jobs created externally, the recruitment internally within PCC has provided a number of employment opportunities: a part time Hotwalls Studios Development Manager is permanently employed to manage and develop the site, previously supported by an Events Apprentice, who achieved a Triple Distinction whilst their apprenticeship was served over its 2 year period.

3.2.4 The events apprentice successfully developed an event exhibitions and curatorial programme, and this legacy has continued through the recent recruitment of a 2 year contract post, supported from the remaining Coastal Communities Fund, to further develop digital marketing and support the many facilities challenges of managing a historic asset.

3.2.5 The surrounding business and visitor economy has benefited from the scheme, as in excess of an extra 130,000 extra visitors is attracted to the area each year. The incremental growth of tourism will continue as this regional creative industries hub develops, allowing people to discover the historical character of the area and as we broaden the visitor experience.

3.2.6 In a wider sense, this regeneration has allowed through cultural heritage to maintain values and traditions of a city and its community, not only by protecting its cultural memory, but allowing the artist to be inspired by the conversation and history of the site and its marine nature.

- 3.2.7 The Canteen has developed an attractive catering addition to the Hotwalls Studios and is an important part of the visitor experience. The eatery is open all year round with good customer reviews and a changing seasonal menu which is popular with the local residents as well as visitors to the area. As a Portsmouth based company, the food is sourced as locally as possible using a number of local traders and suppliers.
- 3.2.8 The Canteens future plans include developing the private events programme to strengthen their business model and develop further commercial opportunities. Over the last 3 years the Canteen have played host to a number of cultural events such as spoken word performances and have also supported the Hotwalls Studios in outside food & drinks, complementing the events offer.
- 3.2.9 The Canteen are responsible business owners that review their operational model throughout the year making changes in response to their business demands and integrates with the site as new initiatives are developed.
- 3.2.10 Space is a premium on the site and to resolve this, a lease was agreed in 2017 for a storage/office area for the Canteen. This generates a small amount of income for the Hotwalls Studios and allows an improved operational space for The Canteen.

3.3 **Business support**

- 3.31 The Hotwalls Studios continue to work with *Shaping Portsmouth* and their mentoring scheme to offer free business support and mentoring to the individual Hotwalls Studios with a 3rd of the businesses taking this opportunity over the past two years.
- 3.32 The Hotwalls Studios artists have the benefit of dedicated business support through the Development Manager and the annual business reviews are an opportunity to understand how the business is developing and identify areas of further support. These meetings generate useful and constructive feedback for both the tenants and Portsmouth City Council and help inform the operation for the future.
- 3.33 This business support to the artists also includes constructive advice on bid writing and seeding support, which was success this year from the Arts Council, as one of the artists secured funds to develop her art in the community.

3.4 **Creative Successes**

- 3.4.1 The 13 Hotwalls Studios artists currently include artists working with paper and canvas, ceramics and sculpting, digital techniques within their work, jewellery making through a mixed range of materials, a range of textile artists including the practice of ebru, printmakers and illustrators.

3.4.2 There have been many national and international exhibitions over this period, growing Portsmouth's reputation as a creative vibrant city. Our artists have had work purchased, accepted and exhibited in various locations such as:

- The Royal Academy of arts summer exhibition in 2018 and 2019
- The Royal Society of Marine Artists exhibition 2018
- Mural works commissioned in China and Mexico
- London Original Print Fair winning print maker of the year
- Art Basel in Miami Beach
- Covent Garden - commercial commission for international company
- The Royal Navy QE aircraft carrier
- D-Day 75 art exhibition alongside part of The Royal Collection
- International success with printed books read across the world, as far as forest schools in South America

3.4.3 Our studio tenants continue to host workshops across all their specialisms. This has been an area of development, not only for those creative businesses, but also an opportunity for local residents and visitors to enjoy this creative community and the breadth and depth of what it can offer.

3.4.4 In the past two years we have worked with the Created in Portsmouth arts trail, offering free use of The Round Tower for those artists that are unable to open up their homes or studios to visitors. In addition, many of the Hotwalls Studios artists take part in the event sharing their studio space.

3.4.5 This year, the Round Tower hosted the launch evening for the trail and this allows the Hotwalls Studios to engage with the growing popularity of the arts trail and further support new creative talent emerging in Portsmouth.

3.5 Architectural awards

3.5.1 The Hotwalls Studios has received a number of awards including a 2019 Civic Trust AABC Conservation Award as a Regional Finalist for the South East. This is one of the only remaining independent built environment awards schemes given to projects which demonstrate the highest standards of historic building conservation.

3.5.2 The high quality of the scheme also received recognition from the Portsmouth Society, winning best reuse of historic building in 2017.

3.6 Facilities Developments

3.6.1 The scheme posed huge conservation and design challenge because of its unique geography: the closeness of both the maritime environment and proximity of a number of residential areas.

3.6.2 The intended improvements to the site, post construction, continue to be discussed internally with the heritage officers and the planning service and

agreed through application to Historic England, this process can take many months, and is closely monitored.

In most cases, the type of materials are restricted and specialist contractors are commissioned to ensure the regeneration continues to be sympathetic to the high quality of the original design.

3.6.3 Despite these restrictions and the time these process take, there have been a number of projects that have been delivered post construction or are in progress:

- Installing permanent interpretation signs in the Caponier explaining the history of the site , working alongside volunteers and local communities
- Making safe the mains electrical intake room was an extensive piece of electrical works successfully completed over many months
- Currently overseeing the installation of an improved alarm system under a new contract with 2 years maintenance and repairs support.
- Due to the marine environment many of the timber doors across the site have been replaced in line with the consent from Historic England.
- Extensive works to the Round Tower roof, with the consent from Historic England, which although was outside the original scope of the scheme, the Tower is very much a significant part of the development of the site moving forwards.

3.6.4 A storage space is currently being converted into a small office and information point to be completed in January 2020 and this will allow the Hotwalls Studios team to work on site more frequently.

It will also ensure the more efficient running of the service and reduce the need for staff to travel across the city during the working day.

3.7 Events Programming and achievements

3.7.1 The events programme has developed dramatically over the years from 2 events to an average of 30 events annually, delivered both directly and through our partners, and in addition to this is the regular Open Studios offer, every 3rd Sunday of the month.

3.7.2 The programme of events are listed on the website and the different type of events have included:

- Exhibitions from both our own studio artists but also our external partners from across the city and region
- Theatre performances have been varied throughout the year through the Summer of Sherlock events productions, the Brighton based theatre companies Todos Teatro with "Turtles Don't Like Plastic" and The Lantern Light Theatre Company series of "Dickens' A Christmas Carol" production in the Round Tower this Christmas
- Artists talks such as Kim Edith's success with her "Into the Woods" project and artists speaking about sustainability through their work at Green Drinks evenings

- Artisan market offer through The Traders Keep from May to August each year as well as Christmas events
- Green June month which included beach cleans supported by Colas and interactive weaving with artist Alice Hume
- Heritage Open Days walking tour discovering the history of The Round Tower and the Hotwalls area
- Hotwalls Studio anniversary events with Live mural painting, live demonstrations and workshops
- The Barrel Project, seeing the wider artist community come together and find ingenious ways to repurpose plastic beer barrels and raising nearly £500 for the charity Artwork Portsmouth Creative Skills Project
- A full festive programme of Christmas themed workshops, markets, theatre performances and live music performances

3.7.3 The social media coverage has significantly improved over this period and Facebook followers have increased by 33% from July 2018 to July 2019, website interaction has increased and 12,975 people have viewed the Hotwalls Studios website, while page views have increase by 10.54% and the number of website users have risen by 13%.

3.7.4 An inclusive marketing plan, including audience development and digital media focus, will be developed in more detailed following the agreement of the revised 6 year business plan. This will be to ensure we have a balanced approach to our events programme and to ensure we have plans to engage with as many different audiences as possible from across our communities.

3.8 The Round Tower

3.8.1 The final phase of the project is to secure further capital funding and to complete the development of the Round Tower as an exhibition space, successfully conserving a much-loved historic structure for future generations and maximise the re-use of the Round Tower as an exhibition and creative space.

3.8.2 The Round Tower plans have been outlined to Historic England and a pre-application process is under development ahead of submitting a Scheduled Ancient Monument Consent application for improvement works. This is for the internal environment, however, further external roof works need to be instigated as a priority, in order to mitigate water egress into the building.

3.8.3 A free annual use of the Round Tower is now included in the artist lease to offer them an opportunity to showcase their work as a curatorial opportunity and exhibition space or alternatively as a larger workshop space on site.

3.8.4 In 2019, the number and breadth of private hire opportunities have increased at the Round Tower, from acoustic music venue, to theatre production and gong baths. This has generated a small amount of income and has attracted a different audience to the site which we would wish to continue to build upon and broaden access to these events.

- 3.8.5 The development of the Round Tower will be a focus as part of the business planning process and continue to work with our partners to maximise access to this special space and develop the opportunities for the creative and wider community.

3.9 Partnership working

- 3.9.1 There are many stakeholders and partner that have supported the Hotwalls studios creative community over the past 3 years and some of them are mentioned below.
- 3.9.2 The University of Portsmouth were involved throughout the project from the initial concept ideas by the architecture students which inspired the Coastal Communities bid, through to the Creative Industries department's full involvement in the first year of operation. This close relationship has continued, for example, the work with the University of Portsmouth as a "live client" in areas of study such as filming and business development. This provides a hands on opportunity for students to develop their skills and areas of learning, thus adding to their experience and "work readiness" once completing their courses.
- 3.9.3 Historic England were key partners for Scheduled Monument/Planning Consents and the design consultants involved local's artists in the studio design and continue to be involved as the scheme develops.
- 3.9.4 Aspex Gallery has also been a key partner and we have worked with them on many markets and events. We continue to work with all the studio providers in Hampshire and the Isle of Wight as part of the Studio Providers Network which we have hosted and administer on behalf of Creative Network South and PUSH.
- 3.9.5 There is also extensive partnership working and engaging with the young people and other visitors who enjoy visiting the Hotwalls beach in the summer months and visiting the Parade Ground and enjoying our summer programme.

There are a number of campaigns and interventions the Hotwalls Studio are involved in through the RNLI and Motive8, to ensure we keep everyone safe on the site and this public space remains enjoyable for everyone.

3.10 Local Community:

- 3.10.1 From the onset of the project, the residents and local association were involved in this scheme and involved in the interpretation of the heritage and character of the area.
- 3.10.2 The community supported the sympathetic focus of the design and helped make the area safer with ideas on lighting and make it cleaner, with ideas on waste management and were also involved in writing the content for the Visitor Interpretations Panels which hang on the walls of the Caponier.

- 3.10.3 The PCC Hotwalls Studio management team continue to attend local resident meetings such as FOOPA, and neighbourhood forum groups, and engage with Friends of Old Portsmouth, Portsmouth Society and Local neighbourhood forums.
- 3.10.4 The relationship with the Spice Island Association continues to grow and we now update and engage with this residential community on their ideas for the development of the studios and The Round Tower.
- 3.10.5 Local volunteers have joined the Heritage Open Days events to engage with visitors on the history of the Hotwalls Studios and the Round Tower. The Heritage Open Day event works with the local community to provide visitors information on the history of the Tower and the wider site.
- 3.10.6 Opportunities for social cohesion and participation is also provide through programming such as, working with local community groups such as Women's Institute and FOOPA on beach cleans and guided tours of the Studios, using the Round Tower to display historical artefacts from residents homes and personal collections, and exclusive invites to local residents for opening nights and exhibitions programming.

3.11 Plans moving forwards

- 3.11.1 The key areas of work in 2020 to be completed are:
- To continue to build financial resilience through events programming and other income generation projects.
 - To develop new operational service contracts for the site such as installation of a new alarm system to improve the tenant environment
 - Continuing to build Portsmouth's reputation as a creative hub by broadening our reach to partnership organisations and audiences, to work across the city and regionally to support the creative economy in the Solent area and improve its visibility.
 - To focus on key events improving and developing the Events programme for community and visitor use, focusing on the development of the events in the Round Tower.
 - To continue to develop different ways to support the growth of the creative business on the site and support as many creative industries as possible within the future business model agreed
 - To continue to manage and develop the heritage asset and take forward the priorities in the capital programme including the office conversion, capital investment to the Round Tower and repairs to the Parade Ground.
- 3.11.2 Following three years of operation it is time to reflect on our operational experience as a start-up business, to ensure that lessons learnt inform a new business model to sustain the site for its future operation, and to build on our past successes as highlighted in this report.

3.11.3 A 6 year business plan proposal will be developed for member agreement, reiterating the principles of the scheme and inform the key action moving forwards. This will be brought for agreement at a future portfolio meeting.

4. Reasons for recommendations

4.1 This report has highlighted to members the progress and development of the Hotwalls Studios site over the past 3 years.

4.2 A new business model will be required to meet emerging priorities, provide a sustainable business model for the future and build resilience into the operation, to continue the successes over the past 3 years. These plans will links tradition and modernisation with the present, past, and future to provide a sustainable business model for the future.

5. Integrated impact assessment (IIA)

5.1 An IIA is attached (appendix 1)

6. Legal comments

6.1 There are no legal implications arising directly from the recommendations in this report.

7. Director of Finance comments

7.1 The Coastal Communities grant funding was awarded to develop the 19th Century Point Battery arches into the current Hotwalls site. In addition to the capital funding, a revenue grant of £180K was awarded to the Council to support the ongoing development of the site.

7.2 Over the last three years, the grant has been used to part fund staffing costs which are essential for the effective operation of the facility. The Hotwalls Studios are now established as a visitor and resident attraction.

7.3 The Coastal Community revenue funding will end in 2020/21. The impact of this will be addressed as part of the 6 year business plan to be brought to the March decision meeting.

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Signed by:
Stephen Baily
Director of Culture, Leisure and Regulatory Services

Appendices:

Appendix 1 - Integrated Impact Assessment

Background list of documents: Section 100D of the Local Government Act 1972

The following documents disclose facts or matters, which have been relied upon to a material extent by the author in preparing this report:

Title of document	Location
None	

The recommendation(s) set out above were approved/ approved as amended/ deferred/ rejected by Cabinet Member for Culture and City Development on

.....
Signed by:
Cabinet Member for Culture and City Development

Integrated Impact Assessment (IIA)

Integrated impact assessment (IIA) form December 2019

www.portsmouth.gov.uk

The integrated impact assessment is a quick and easy screening process. It should:

- identify those policies, projects, services, functions or strategies that could impact positively or negatively on the following areas:
 - Communities and safety
 - Regeneration and culture
 - Environment and public space
 - Equality & - Diversity - This can be found in Section A5

Directorate:

Culture Leisure and Regulatory Services

Service, function:

Hotwalls Studio Update

Title of policy, service, function, project or strategy (new or old) :

Update only

Type of policy, service, function, project or strategy:

- Existing
- New / proposed
- Changed

What is the aim of your policy, service, function, project or strategy?

This update report provides a summary of the work and activities of the Hotwalls Studios over the past 3 years. It also recommends to bring a future report, in this financial year, for a proposed business model for the site, both to meet emerging priorities and to provide a sustainable business model for the

future.

Has any consultation been undertaken for this proposal? What were the outcomes of the consultations? Has anything changed because of the consultation? Did this inform your proposal?

None is required as it is an update report

A - Communities and safety

Yes

No

Is your policy/proposal relevant to the following questions?

A1-Crime - Will it make our city safer?



In thinking about this question:

- How will it reduce crime, disorder, ASB and the fear of crime?
- How will it prevent the misuse of drugs, alcohol and other substances?
- How will it protect and support young people at risk of harm?
- How will it discourage re-offending?

If you want more information contact Lisa.Wills@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/cou-spp-plan-2018-20.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

How will you measure/check the impact of your proposal?

This is an update only report and the future impact and proposals on all the sections in the assessment will be included in the new business model for the site to be agreed at a future portfolio

A - Communities and safety

Yes

No

Is your policy/proposal relevant to the following questions?

A2-Housing - Will it provide good quality homes?



In thinking about this question:

- How will it increase good quality affordable housing, including social housing?
- How will it reduce the number of poor quality homes and accommodation?
- How will it produce well-insulated and sustainable buildings?
- How will it provide a mix of housing for different groups and needs?

If you want more information contact Daniel.Young@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/psh-providing-affordable-housing-in-portsmouth-april-19.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

How are you going to measure/check the impact of your proposal?

A - Communities and safety

Yes

No

Is your policy/proposal relevant to the following questions?

A3-Health - Will this help promote healthy, safe and independent living?



In thinking about this question:

- How will it improve physical and mental health?
- How will it improve quality of life?
- How will it encourage healthy lifestyle choices?
- How will it create healthy places? (Including workplaces)

If you want more information contact Dominique.Letouze@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/cons-114.86-health-and-wellbeing-strategy-proof-2.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

How are you going to measure/check the impact of your proposal?

A - Communities and safety

Yes

No

Is your policy/proposal relevant to the following questions?

A4-Income deprivation and poverty-Will it consider income deprivation and reduce poverty?



In thinking about this question:

- How will it support those vulnerable to falling into poverty; e.g., single working age adults and lone parent households?
- How will it consider low-income communities, households and individuals?
- How will it support those unable to work?
- How will it support those with no educational qualifications?

If you want more information contact Mark.Sage@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/cou-homelessness-strategy-2018-to-2023.pdf>
<https://www.portsmouth.gov.uk/ext/health-and-care/health/joint-strategic-needs-assessment>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

How are you going to measure/check the impact of your proposal?

A - Communities and safety	Yes	No
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Is your policy/proposal relevant to the following questions?

A5-Equality & diversity - Will it have any positive/negative impacts on the protected characteristics?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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In thinking about this question:

- How will it impact on the protected characteristics-Positive or negative impact (Protected characteristics under the Equality Act 2010, Age, disability, race/ethnicity, Sexual orientation, gender reassignment, sex, religion or belief, pregnancy and maternity, marriage and civil partnership,socio-economic)
- What mitigation has been put in place to lessen any impacts or barriers removed?
- How will it help promote equality for a specific protected characteristic?

If you want more information contact gina.perryman@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/cmu-equality-strategy-2019-22-final.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

This is an update only report and the future impact and proposals on all the sections in the assessment will be included in the new business model for the site to be agreed at a future portfolio

How are you going to measure/check the impact of your proposal?

B - Environment and climate change

Yes

No

Is your policy/proposal relevant to the following questions?

B1-Carbon emissions - Will it reduce carbon emissions?

In thinking about this question:

- How will it reduce greenhouse gas emissions?
- How will it provide renewable sources of energy?
- How will it reduce the need for motorised vehicle travel?
- How will it encourage and support residents to reduce carbon emissions?

If you want more information contact Tristan.thorn@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/cmu-sustainability-strategy.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

This is an update only report and the future impact and proposals on all the sections in the assessment will be included in the new business model for the site to be agreed at a future portfolio

How are you going to measure/check the impact of your proposal?

B - Environment and climate change

Yes

No

Is your policy/proposal relevant to the following questions?

B2-Energy use - Will it reduce energy use?

In thinking about this question:

- How will it reduce water consumption?
- How will it reduce electricity consumption?
- How will it reduce gas consumption?
- How will it reduce the production of waste?

If you want more information contact Triston.thorn@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/pln-portsmouth-plan-post-adoption.pdf>

<https://democracy.portsmouth.gov.uk/documents/s24685/Home%20Energy%20Appendix%201%20-%20Energy%20and%20water%20at%20home%20-%20Strategy%202019-25.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

Empty text box for response.

How are you going to measure/check the impact of your proposal?

B - Environment and climate change

Yes

No

Is your policy/proposal relevant to the following questions?

B3 - Climate change mitigation and flooding-Will it proactively mitigate against a changing climate and flooding?

In thinking about this question:

- How will it minimise flood risk from both coastal and surface flooding in the future?
- How will it protect properties and buildings from flooding?
- How will it make local people aware of the risk from flooding?
- How will it mitigate for future changes in temperature and extreme weather events?

If you want more information contact Tristan.thorn@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/env-surface-water-management-plan-2019.pdf>

<https://www.portsmouth.gov.uk/ext/documents-external/cou-flood-risk-management-plan.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

How are you going to measure/check the impact of your proposal?

B - Environment and climate change

Yes

No

Is your policy/proposal relevant to the following questions?

B4-Natural environment-Will it ensure public spaces are greener, more sustainable and well-maintained?

In thinking about this question:

- How will it encourage biodiversity and protect habitats?
- How will it preserve natural sites?
- How will it conserve and enhance natural species?

If you want more information contact Daniel.Young@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/pln-solent-recreation-mitigation-strategy-dec-17.pdf>

<https://www.portsmouth.gov.uk/ext/documents-external/pln-portsmouth-plan-post-adoption.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

How are you going to measure/check the impact of your proposal?

B - Environment and climate change

Yes

No

Is your policy/proposal relevant to the following questions?

B5-Air quality - Will it improve air quality?

In thinking about this question:

- How will it reduce motor vehicle traffic congestion?
- How will it reduce emissions of key pollutants?
- How will it discourage the idling of motor vehicles?
- How will it reduce reliance on private car use?

If you want more information contact Hayley.Trower@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/env-aq-air-quality-plan-outline-business-case.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

How are you going to measure/check the impact of your proposal?

B - Environment and climate change

Yes

No

Is your policy/proposal relevant to the following questions?

B6-Transport - Will it improve road safety and transport for the whole community?

In thinking about this question:

- How will it prioritise pedestrians, cyclists and public transport users over users of private vehicles?
- How will it allocate street space to ensure children and older people can walk and cycle safely in the area?
- How will it increase the proportion of journeys made using sustainable and active transport?
- How will it reduce the risk of traffic collisions, and near misses, with pedestrians and cyclists?

If you want more information contact Pam.Turton@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/travel/local-transport-plan-3>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

How are you going to measure/check the impact of your proposal?

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Is your policy/proposal relevant to the following questions?

B7-Waste management - Will it increase recycling and reduce the production of waste?

In thinking about this question:

- How will it reduce household waste and consumption?
- How will it increase recycling?
- How will it reduce industrial and construction waste?

If you want more information contact Steven.Russell@portsmouthcc.gov.uk or go to:

<https://documents.hants.gov.uk/mineralsandwaste/HampshireMineralsWastePlanADOPTED.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

How are you going to measure/check the impact of your proposal?

C - Regeneration of our city

Yes

No

Is your policy/proposal relevant to the following questions?

C1-Culture and heritage - Will it promote, protect and enhance our culture and heritage?



In thinking about this question:

- How will it protect areas of cultural value?
- How will it protect listed buildings?
- How will it encourage events and attractions?
- How will it make Portsmouth a city people want to live in?

If you want more information contact Claire.Looney@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/pln-portsmouth-plan-post-adoption.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

How are you going to measure/check the impact of your proposal?

C - Regeneration of our city

Yes

No

Is your policy/proposal relevant to the following questions?

C2-Employment and opportunities - Will it promote the development of a skilled workforce?



In thinking about this question:

- How will it improve qualifications and skills for local people?
- How will it reduce unemployment?
- How will it create high quality jobs?
- How will it improve earnings?

If you want more information contact Mark.Pembleton@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/cou-regeneration-strategy.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

How are you going to measure/check the impact of your proposal?

This is an update only report and the future impact and proposals on all the sections in the assessment will be included in the new business model for the site to be agreed at a future portfolio

Is your policy/proposal relevant to the following questions?

C3 - Economy - Will it encourage businesses to invest in the city, support sustainable growth and regeneration?



In thinking about this question:

- How will it encourage the development of key industries?
- How will it improve the local economy?
- How will it create valuable employment opportunities for local people?
- How will it promote employment and growth in the city?

If you want more information contact Mark.Pembleton@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/cou-regeneration-strategy.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

How are you going to measure/check the impact of your proposal?

Q8 - Who was involved in the Integrated impact assessment?

This IIA has been approved by:

Contact number:

Date:

Title of meeting: Culture and City Development Decision Meeting

Date of meeting: 31 January 2020

Subject: Library Free fines and Overdues

Report by: Director of Culture, Leisure and Regulatory Services

Wards affected: All

Key decision: No

Full Council decision: No

1. Purpose of report

- 1.1 To update the Portfolio Holder on the impact of the abolition of reservation fees and overdue fines in the Library and Archive Service and make recommendations for the remaining period of the pilot based on evaluation findings.

2. Recommendations

- 2.1 **To continue to offer free reservations of books to library members for the duration of the three year pilot period to March 2021.**
- 2.2 **To continue not to charge overdue fines to library members for the duration of the three year pilot period to March 2021.**
- 2.3 **To carry out a second evaluation of the pilot in autumn 2020 to make recommendations beyond the pilot period.**

3. Background

- 3.1 The decision was taken at the Culture, Leisure and Sport Portfolio of 16 March 2018 that for a pilot period of three years, Portsmouth Library Services would cease to charge fines for the late return of books and other library materials lent to the public from Portsmouth owned stock. Stock from other library authorities would continue to be charged according to inter-library-lending requirements.
- 3.2 It was also decided that for a pilot period of three years, Portsmouth Library Services would cease to charge a reservation fee for books and other library materials where the request can be satisfied within existing Portsmouth library lending stock. Stock obtained from other library sources and agreed with the requester would continue to be charged at cost.

3.3 An evaluation of the two pilots was to be conducted throughout the three year period in terms of library membership, use of services and loan return rates taking recommendations for further action to the Portfolio Holder in year three. On Monday 18th June the recommendations were put into effect and Portsmouth Library members no longer paid overdue fines or reservation charges.

3.4 This report analyses the impact these two changes have had on the Service and makes recommendations to continue with the pilot project in order to continue to monitor these areas.

4. Reasons for recommendations

4.1 Free reservations:

4.1.1 The whole city collection of books, talking books, language packs and CDs and DVDs are now accessible to all residents regardless of where they live in the city because they can reserve items from other libraries for free. Previously residents living in an area with a smaller library stock were penalised because they had to pay a £1 charge to arrange to borrow items from other Portsmouth City Council Libraries.

4.1.2 The increase in the number of reservations being made since the change has been significant - a 54% rise in reservations and 18% rise in requests for not in stock items. The Service has also seen an increase in suggestions made for new stock. This is particularly good news because it means the Service's stock selection becomes more directly responsive to the needs of local readers.

4.1.3 The increase in books and other items moving around the city has put extra pressure on the daily van delivery to branch libraries which means the delivery takes longer and has increased the workload of the Attendants who drive the van. This is being managed and continues to be monitored.

4.1.4 There was initially a concern that customers would reserve lots of books and not collect them; however this has only happened in a tiny number of cases and is not a significant issue.

4.1.5 The increase in reservations has placed extra pressure on the Library Bookfund. There are longer waiting lists for books by popular authors. The Lee Child novel *Past Tense* had a waiting list of 28 people for the original eight copies in November 2018 which is well above average numbers and this demand has continued for similar bestselling authors' books. The Information and Stock team regularly monitor waiting lists and purchase more copies of a title where necessary meaning that the Service is buying more popular fiction. In the case of the Lee Child book the Service acquired another six copies to meet demand.

There is less pressure on the non-fiction fund however. As customers are able to reserve books for free on more obscure topics that are held at larger libraries this means not every library has to hold a copy of a book on a particular subject. The Service's online information service is also available free to library members.

Purchasing less non-fiction for the Service helps meet rising costs of purchasing more fiction from bestselling authors.

4.1.6 Free Reservations have improved DVD issues at most of the smaller libraries that do not have their own collections- not consistently and from a very small base but for example Carnegie Library only issues one DVD in the 12 months before free reservations were introduced but has issued eleven DVDs since then.

4.1.7 Feedback on free reservations from customers in libraries has been very positive.

a) The following anecdotal feedback came from Cosham and Carnegie Libraries:

a reader commented on how thrilled she was with the service we provide, as well as mentioning how welcome it was that we no longer charge reservation fees.

A user commented about our free reservation service. She said it was absolutely 'Marvellous!' and she was pleased that both herself and her husband can ask for any books they like and have them sent across in no time.

"Quite a few elderly people have said to me that they are really pleased that the free reservations have come into place as they find it difficult travelling further than the local library. One lady in particular was a frequent visitor but struggled to travel further than Beddow due to her age and ability, and the free reservations meant that she was able to get a lot more books in and so she used to order in a lot more books. It was particularly useful as she didn't always know if she would enjoy a book, so she was able to try something new"

b) The following feedback was received via email:

The lack of fines and, in particular, free reservations, along with the ability to reserve online and then collect from Beddow library, within walking distance of our house, has kept both my husband and myself with a constant supply of reading matter.

Many of the books we have reserved are non-fiction, kept in the Store, and we have been very grateful to the staff for finding them for us and sending them quite promptly. It is an excellent service.

Frankly, if we had to pay for reservations, we would not be able to make as much use of the library as we now do.

4.1.8 The increase in reservations also demonstrates that more library users are making greater use of the City collections such as the Central Library store.

4.2 Removal of overdue fines on books and talking books:

- 4.2.1 At the March 2018 Portfolio meeting, the following reasons were outlined for providing a strong case to remove overdue fines for the late return of library books.
- 4.2.2 Library fines were and remain a barrier to library access, particularly amongst economically marginalised user groups who stand to benefit the most from library services. The term "fine" infers a sense of 'wrong doing', that can be prohibitive to many users, as the threat of a financial penalty causes many people to act in the opposite way than the fine intends, i.e. many retain the books because they are too scared of the fine to return them. As a result, fines accrue and eventually borrowing rights are suspended; users let their membership lapse and drift away from the service altogether. This is of broader concern as library membership is often linked to other services, such as using computers, accessing the internet, and taking part in courses and events. Moreover, the people who cannot afford to pay fines — including those on low incomes, the elderly and the socially disadvantaged — benefit the most from using libraries, not only to access books, but as community hubs, social meeting places, and to access other services.
- 4.2.3 There is no clear evidence base to demonstrate whether income generated from fines produces a surplus over the cost of labour and materials involved in collecting them. More broadly, over time, library professionals have become increasingly concerned about the impact of fines as a financial penalty. This resulted in a pioneering pilot scheme delivered by the City of Sydney Public Libraries, in Australia, which like Portsmouth operates 9 libraries across the city. The service abolished all library fines after an eight-month trial showed that fines do not work as an incentive for people to return books.
- 4.2.4 Portsmouth Libraries have also offered an eAudiobook and eBook service since 2015 and those items did not have overdue fines so the fines system was penalising those who chose to borrow items in traditional format. The new system makes this even and fairer and much simpler to understand.
- 4.2.5 Portsmouth Libraries have not charged overdue fines on books borrowed on a child's ticket for many years so again abolishing fines for adults simplifies the system and promotes a positive image of libraries.
- 4.2.6 The Information and Stock Team has been monitoring the number of issues during the first year of the pilot project. So far there has not been an increase in issues for the Service. However it is important to note that it is going to take time for the perception of libraries and overdue fines to change. A second publicity campaign will be launched in the New Year to further highlight the abolition of fines. It's also important to note that book issues may have declined further were it not for the removal of fines, however it is difficult to speculate at this stage and the Information and Stock team will continue to monitor issues for the duration of the pilot and report again in autumn 2020.
- 4.2.7 The Information and Stock Team has also looked at the rates of return of overdue books to determine whether the abolition of fines has led to more books being returned. A concern has always been that overdue fines deter people from returning items and using the Service again. Likewise the removal of fines may encourage

people to keep overdue items longer as there is less to motivate them to return their items. To motivate the public to return items, readers with overdue items cannot borrow more books until they have renewed or returned their loans.

More books have been returned in the period of the pilot - an increase of 12% which suggests that the pilot is having a positive effect.

- 4.2.8 Has the abolition of fines increased library membership numbers? In the period April 2018 - March 2019 there was actually a slight decrease in active members - however this could be due to the fact that the Library Service no longer automatically provides library cards to school pupils and has also put in place processes for more efficient ways of handling peoples' data if they are no longer using the service. The Service will continue to monitor both rates of return and membership numbers and report again in autumn 2020.
- 4.2.9 Initial feedback from the public on social media in response to publicity about the removal of fines was very positive with one of the most popular responses for a Facebook post on Library and Archive Service social media. Three letters were sent to the Portsmouth News after the first announcement of the abolition of overdue fines. All three were against the proposal on the basis that it would encourage theft of books and the late return of items. This has been addressed by requiring customers to renew or return their overdue items before they can use their library card again. Borrowers will also shortly be sent emails that remind them when an item's due date is approaching and also that will notify of overdue items and replacement charges for lost items.

It's important to note that lost and damaged items are still charged for so library users cannot take out an unlimited number of items and not return them indefinitely without being penalised.

- a) The following anecdotal feedback has been received from Cosham Library:

On Thursday, a young girl told me her boyfriend had lots of fines on his card, and so he was too scared to come in and use the library again. I explained he had nothing to be scared about anyway, and also mentioned the no fines policy in place at the moment.

- b) The following staff feedback came from Central Library:

I have had younger people, particularly one young mum at Central who, because of no fines, she brought back lost books from her own and children's accounts and she was able to clear her account and start borrowing books again for herself and her family, in turn taking part in the Summer Reading Challenge etc.

- 4.3 As this pilot project is still in its infancy it is recommended that a second evaluation of the effects of the removal of reservation fees and overdue fines is carried out and reported in the autumn of 2020. This will provide a much longer

period of time to properly assess the impact and make recommendations for whether to continue beyond the pilot period.

5. Integrated Equality impact assessment

5.1 An IIA is attached (Appendix 2)

6. Legal implications

6.1 The Council has a specific statutory power under Section 145 of the Local Government Act 1972 to make contributions (which would include grant funding) towards the pursuit of arts, entertainment and cultural objectives and may also rely on the general power of competence for local authorities in the Localism Act 2011, section 1.

7. Director of Finance's comments

7.1 Total Income previously generated from library fines and reservation fees was £20,000 per year (fines - £16,000, reservation fees £4,000). This has been funded from other library service budgets as per the report of the 16 March 2018.

7.2 The costs associated with the recommendations in this report can continue to be met from existing budget resources.

.....
Signed by:
Stephen Baily
Director of Culture, Leisure and Regulatory Services

Appendices:

- 1. Reservations and requests statistics 2016-2019
- 2. Integrated Impact Assessment

Background list of documents: Section 100D of the Local Government Act 1972

The following documents disclose facts or matters, which have been relied upon to a material extent by the author in preparing this report:

Title of document	Location

The recommendation(s) set out above were approved/ approved as amended/ deferred/ rejected by on

.....
Signed by:
Cabinet Member for Culture and City Development

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Reservations and requests, 2016-2019

Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Reservations													
2016	1,288	1,197	1,020	1,124	958	918	1,201	1,275	1,118	1,178	904	711	12,892
2017	1,065	1,052	1,231	884	805	1,047	1,385	1,164	998	1,167	1,062	669	12,529
2018	1,093	1,040	1,006	1,124	1,014	1,410	1,635	1,899	1,849	1,787	1,593	1,148	16,598
2019	1,732	1,715	1,941	1,550	1,728	1,709	1,856	2,234	2,124	2,131	1,874	1,394	21,988
Requests													
2016	105	102	115	105	121	117	110	120	100	97	78	51	1,221
2017	125	103	141	79	49	93	106	88	93	108	67	74	1,126
2018	105	117	93	132	88	103	116	101	107	114	95	87	1,258
2019	152	134	122	108	118	116	134	162	130	83	117	94	1,470

Free reservations and requests for items in stock were introduced on 18 June 2018. Previously the charge had been £1.00.

Average monthly reservations July 2016-June 2018:	1067
Average monthly reservations July 2017-June 2018:	1094
Average monthly reservations from July 2018:	1772
Percentage increase from free reservations (from 2016):	66%
Percentage increase from free reservations (from 2017):	62%

Average monthly requests July 2016-June 2018:	97
Average monthly requests July 2017-June 2018:	98
Average monthly requests from July 2018:	116
Percentage increase from free requests (from 2016):	20%
Percentage increase from free requests (from 2017):	19%

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Integrated Impact Assessment (IIA)

Integrated impact assessment (IIA) form December 2019

www.portsmouth.gov.uk

The integrated impact assessment is a quick and easy screening process. It should:

- identify those policies, projects, services, functions or strategies that could impact positively or negatively on the following areas:
 - Communities and safety
 - Regeneration and culture
 - Environment and public space
 - Equality & - Diversity - This can be found in Section A5

Directorate:

Culture, Leisure & Regulatory Services

Service, function:

Library and Archive Service

Title of policy, service, function, project or strategy (new or old) :

Removal of overdue fines in libraries and in stock reservations made free

Type of policy, service, function, project or strategy:

- Existing
- New / proposed
- Changed

What is the aim of your policy, service, function, project or strategy?

To remove barriers to library and archive use by removing overdue fines and opening access to stock across the whole city by providing free reservations to library members.

Has any consultation been undertaken for this proposal? What were the outcomes of the consultations? Has anything changed because of the consultation? Did this inform your proposal?

No

A - Communities and safety

Yes

No

Is your policy/proposal relevant to the following questions?

A1-Crime - Will it make our city safer?

In thinking about this question:

- How will it reduce crime, disorder, ASB and the fear of crime?
- How will it prevent the misuse of drugs, alcohol and other substances?
- How will it protect and support young people at risk of harm?
- How will it discourage re-offending?

If you want more information contact Lisa.Wills@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/cou-spp-plan-2018-20.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

How will you measure/check the impact of your proposal?

A - Communities and safety

Yes

No

Is your policy/proposal relevant to the following questions?

A2-Housing - Will it provide good quality homes?

In thinking about this question:

- How will it increase good quality affordable housing, including social housing?
- How will it reduce the number of poor quality homes and accommodation?
- How will it produce well-insulated and sustainable buildings?
- How will it provide a mix of housing for different groups and needs?

If you want more information contact Daniel.Young@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/psh-providing-affordable-housing-in-portsmouth-april-19.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

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How are you going to measure/check the impact of your proposal?

A - Communities and safety

Yes

No

Is your policy/proposal relevant to the following questions?

A3-Health - Will this help promote healthy, safe and independent living?

In thinking about this question:

- How will it improve physical and mental health?
- How will it improve quality of life?
- How will it encourage healthy lifestyle choices?
- How will it create healthy places? (Including workplaces)

If you want more information contact Dominique.Letouze@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/cons-114.86-health-and-wellbeing-strategy-proof-2.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

How are you going to measure/check the impact of your proposal?

A - Communities and safety

Yes

No

Is your policy/proposal relevant to the following questions?

A4-Income deprivation and poverty-Will it consider income deprivation and reduce poverty?

In thinking about this question:

- How will it support those vulnerable to falling into poverty; e.g., single working age adults and lone parent households?
- How will it consider low-income communities, households and individuals?
- How will it support those unable to work?
- How will it support those with no educational qualifications?

If you want more information contact Mark.Sage@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/cou-homelessness-strategy-2018-to-2023.pdf>
<https://www.portsmouth.gov.uk/ext/health-and-care/health/joint-strategic-needs-assessment>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

By removing library fines the Library and Archive Service is preventing barriers to use from those on low incomes or experiencing deprivation as they can borrow books freely with no concern about being penalised financially if they are unable to return a book on time. Free reservations opens up access to those on low incomes. If they use one library they are able to reserve books and items from other libraries free of charge, meaning that they can access the whole city library stock. Any potential problem of books being returned very late and unavailable to other users has been mitigated by placing a trap on library cards with overdue items, motivating the member to renew or return the items.

How are you going to measure/check the impact of your proposal?

Regular monthly monitoring of library issues and reservations. Feedback from staff and customers.

A - Communities and safety	Yes	No
----------------------------	-----	----

Is your policy/proposal relevant to the following questions?

A5-Equality & diversity - Will it have any positive/negative impacts on the protected characteristics?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
---	-------------------------------------	--------------------------

In thinking about this question:

- How will it impact on the protected characteristics-Positive or negative impact (Protected characteristics under the Equality Act 2010, Age, disability, race/ethnicity, Sexual orientation, gender reassignment, sex, religion or belief, pregnancy and maternity, marriage and civil partnership,socio-economic)
- What mitigation has been put in place to lessen any impacts or barriers removed?
- How will it help promote equality for a specific protected characteristic?

If you want more information contact gina.perryman@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/cmu-equality-strategy-2019-22-final.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

Previously only children's library cards did not generate fines, now regardless of the library user's age they will not be liable for fines.
How are you going to measure/check the impact of your proposal? As above- regular monitoring of library loan numbers and reservations

B - Environment and climate change

Yes

No

Is your policy/proposal relevant to the following questions?

B1-Carbon emissions - Will it reduce carbon emissions?

In thinking about this question:

- How will it reduce greenhouse gas emissions?
- How will it provide renewable sources of energy?
- How will it reduce the need for motorised vehicle travel?
- How will it encourage and support residents to reduce carbon emissions?

If you want more information contact Tristan.thorn@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/cmu-sustainability-strategy.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

How are you going to measure/check the impact of your proposal?

B - Environment and climate change

Yes

No

Is your policy/proposal relevant to the following questions?

B2-Energy use - Will it reduce energy use?

In thinking about this question:

- How will it reduce water consumption?
- How will it reduce electricity consumption?
- How will it reduce gas consumption?
- How will it reduce the production of waste?

If you want more information contact Triston.thorn@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/pln-portsmouth-plan-post-adoption.pdf>

<https://democracy.portsmouth.gov.uk/documents/s24685/Home%20Energy%20Appendix%201%20-%20Energy%20and%20water%20at%20home%20-%20Strategy%202019-25.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

How are you going to measure/check the impact of your proposal?

B - Environment and climate change

Yes

No

Is your policy/proposal relevant to the following questions?

B3 - Climate change mitigation and flooding-Will it proactively mitigate against a changing climate and flooding?

In thinking about this question:

- How will it minimise flood risk from both coastal and surface flooding in the future?
- How will it protect properties and buildings from flooding?
- How will it make local people aware of the risk from flooding?
- How will it mitigate for future changes in temperature and extreme weather events?

If you want more information contact Tristan.thorn@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/env-surface-water-management-plan-2019.pdf>

<https://www.portsmouth.gov.uk/ext/documents-external/cou-flood-risk-management-plan.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

How are you going to measure/check the impact of your proposal?

B - Environment and climate change

Yes

No

Is your policy/proposal relevant to the following questions?

B4-Natural environment-Will it ensure public spaces are greener, more sustainable and well-maintained?

In thinking about this question:

- How will it encourage biodiversity and protect habitats?
- How will it preserve natural sites?
- How will it conserve and enhance natural species?

If you want more information contact Daniel.Young@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/pln-solent-recreation-mitigation-strategy-dec-17.pdf>

<https://www.portsmouth.gov.uk/ext/documents-external/pln-portsmouth-plan-post-adoption.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

How are you going to measure/check the impact of your proposal?

B - Environment and climate change

Yes

No

Is your policy/proposal relevant to the following questions?

B5-Air quality - Will it improve air quality?

In thinking about this question:

- How will it reduce motor vehicle traffic congestion?
- How will it reduce emissions of key pollutants?
- How will it discourage the idling of motor vehicles?
- How will it reduce reliance on private car use?

If you want more information contact Hayley.Trower@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/env-aq-air-quality-plan-outline-business-case.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

How are you going to measure/check the impact of your proposal?

B - Environment and climate change

Yes

No

Is your policy/proposal relevant to the following questions?

B6-Transport - Will it improve road safety and transport for the whole community?

In thinking about this question:

- How will it prioritise pedestrians, cyclists and public transport users over users of private vehicles?
- How will it allocate street space to ensure children and older people can walk and cycle safely in the area?
- How will it increase the proportion of journeys made using sustainable and active transport?
- How will it reduce the risk of traffic collisions, and near misses, with pedestrians and cyclists?

If you want more information contact Pam.Turton@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/travel/local-transport-plan-3>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

How are you going to measure/check the impact of your proposal?

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Is your policy/proposal relevant to the following questions?

B7-Waste management - Will it increase recycling and reduce the production of waste?

In thinking about this question:

- How will it reduce household waste and consumption?
- How will it increase recycling?
- How will it reduce industrial and construction waste?

If you want more information contact Steven.Russell@portsmouthcc.gov.uk or go to:

<https://documents.hants.gov.uk/mineralsandwaste/HampshireMineralsWastePlanADOPTED.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

How are you going to measure/check the impact of your proposal?

C - Regeneration of our city

Yes

No

Is your policy/proposal relevant to the following questions?

C1-Culture and heritage - Will it promote, protect and enhance our culture and heritage?



In thinking about this question:

- How will it protect areas of cultural value?
- How will it protect listed buildings?
- How will it encourage events and attractions?
- How will it make Portsmouth a city people want to live in?

If you want more information contact Claire.Looney@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/pln-portsmouth-plan-post-adoption.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

The removal of fines and reservation fees opens up access to all library stock including books about local history and heritage.

How are you going to measure/check the impact of your proposal?
As above

C - Regeneration of our city

Yes

No

Is your policy/proposal relevant to the following questions?

C2-Employment and opportunities - Will it promote the development of a skilled workforce?



In thinking about this question:

- How will it improve qualifications and skills for local people?
- How will it reduce unemployment?
- How will it create high quality jobs?
- How will it improve earnings?

If you want more information contact Mark.Pembleton@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/cou-regeneration-strategy.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

How are you going to measure/check the impact of your proposal?

Is your policy/proposal relevant to the following questions?

C3 - Economy - Will it encourage businesses to invest in the city, support sustainable growth and regeneration?

In thinking about this question:

- How will it encourage the development of key industries?
- How will it improve the local economy?
- How will it create valuable employment opportunities for local people?
- How will it promote employment and growth in the city?

If you want more information contact Mark.Pembleton@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/cou-regeneration-strategy.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

How are you going to measure/check the impact of your proposal?

Q8 - Who was involved in the Integrated impact assessment?

Clare Forsyth, Service Development Manager

This IIA has been approved by: David Percival

Contact number: 023 9268 8072

Date: 20/01/2020



Title of meeting:	Culture and City Development Decision Meeting
Date of meeting:	31 January 2020
Subject:	Parks, Seafront and Events Fees and Charges
Report by:	Director of Culture Leisure and Regulatory Services
Wards affected:	All
Key decision:	No
Full Council decision:	No

1. Purpose of report

- 1.1 To seek approval for annual changes to the fees and charges levied for the use of Parks, Recreation and Seafront facilities for the financial year 2020/ 21.

2. Recommendations

- 2.1 **That the fees and charges be approved in accordance with the attached schedules (Appendix 1 - Schedule A).**

3. Background

- 3.1 In line with Audit Commission recommendations and Financial Rules the fees and charges have been reviewed and market rates applied where appropriate. See Appendix 1 Charges for 2020/21.
- 3.2 **Hire of Seafront Equipment**
The request to hire equipment has reduced significantly over that last couple of years as most event organisers have sourced their own equipment. Therefore, the general hire of equipment has been removed from the fees and charges schedule and event organisers will be signposted and advised regarding alternative options.
- 3.3 **Site Fees**
Following a benchmarking exercise the proposal is an increase the base rate charges of all site fees by CPI only which is 1.5 % (rounded). This is to incrementally increase charges to be in line with other local authority pricing.

3.4 **Poster Sites**

Research tells us that one of the best ways organisations can connect with the public is to use a medium such as poster boards, to raise their profile and to manage their campaign messaging. PCC manage advertising sites located at strategic points across the city, to capture over 200,000 Portsmouth residents, 6,500 city businesses and almost 23,000 students and to connect with over 9.4 million annual visitors.

3.5 There are 34 A1 poster board sites and 7 "entrance to city" boards all of which have recently been replaced and repaired to ensure they are of a high quality and clearly visible. The intention in 2020/21 is to apply the rate of inflation across all categories of Poster sites of 1.5 % CPI (rounded). The exception to this is the *Entrance to the City* sites which will remain at the current rate of 2019 /2020, to encourage further bookings to these sites.

3.6 The proactive work with Parks and Opens Spaces services will continue to encourage the use of poster sites for advertising by actively discouraging flyposting and stickering across our parks and open spaces. This enforcement supports the promotion of the poster sites but more importantly helps to make the city cleaner and a more attractive environment for residents and visitors.

3.7 **Beach Huts**

The recommendation for the financial year 2020/21 is to maintain the annual hire charging schedule and to increase annual hire by CPI only which is 1.5% (rounded).

3.8 Following an internal and external survey of all 3 beach hut sites annually, a maintenance programme was established and the more significant area of these programmes across all 3 sites are captured below:

Eastney

- 3 complete hut sides and 3 thresholds replaced
- A variety of repairs to a number of doors, (plaining and realigning) and 3 porch repairs
- Padlocks and key issues, shiplap painted, hasps and hinges maintained and all electricity sockets PAT tested

St Georges

- A variety of repairs to a number of doors and frontages, (plaining and realigning) and 3 sheeting and post repairs
- 8 side and back play sheets completed
- Padlocks and keys replaced and all electricity sockets PAT tested

Lumps Fort

- The capital investment project for the partial refurbishment of Lumps Fort beach huts was successfully completed this season. The ambition for this project was to minimise the damage caused by anti-social behaviour by using more robust materials and also to improve the look and feel of the site.

- The scope of the works included roofing works, replacing the lintels and soffits to the front and side elevation, plus internal dividers between huts with more robust material, along with the frame and vertical timber posts to the front edge. The 74 tenants were very patient for the duration of the works and the final action was to fit new numbers to all lintels which completed the project.
- In addition to the capital project work was completed from general maintenance on the installation of 6 new doors and 2 thresholds along with various replacement locks, hasps and hinges and PAT testing of all the electricity sockets.

- 3.9 The focus on maintenance and repairs for the remainder of the current financial year will be St George's beach huts which require extensive repairs to a number of areas before the start of the 2020/21 season.
- 3.10 The trial implemented this season to offer both weekly huts to visitors to the city, outside of the high season, was a success. Therefore, this policy will now become permanent and this opportunity will continue to be advertised via the Visit Portsmouth website. This will also encourage secondary spend in the area.
- 3.11 The recommendation for the uplift on all beach huts weekly annually in 2020/21 is to increase annual hire by CPI only, which 1.5% CPI (rounded). The high season for the weekly beach huts has been adjusted slightly to reduce the weeks of the high season from 21st June to 5th September 2019 to 2nd July to 3rd September. This is to encourage further bookings in June.
- 3.12 Leisure card holder discount will remain throughout the season against all new charges, set at 40% discount, to continue to encourage use from lower income families and the weekly huts will be marketed to the Leisure Card database. Please refer to Appendix 1 Schedule A for details of all annual and weekly beach hut charges.
- 3.13 **Parks Site Fees and Fitness Operator Fees**
The recommendation is to increase fees and charges for site hire by CPI only which is 1.5% (figures rounded).
- 3.14 **Sports Pitches**
Football, cricket and rugby pitch hire charges are highly competitive with neighbouring authority charges and the recommendation is to increase fees and charges by the CPI inflation rate which is 1.5% (figures rounded).
- 3.15 **Great Salterns Golf Course**
Great Salterns Golf Course continues to produce a net income for the council. Golfers pay for their round either by purchasing a season ticket, or by purchasing a 'pay-and-play' green fee. It is the view of the course professional that charges are broadly at the 'correct rate' that the market will bear, taking into account the offer at Great Salterns Golf Course within the local market. Course participation and income generated is broadly at the maximum sustainable level for the course.

- 3.16 It is recommended that, rather than applying inflationary increases, any increases are carefully targeted where opportunities are identified.

Maxi-season tickets have been unchanged since April 2016 and it is recommended that these are changed as follows:

MAXI TICKETS	2019/20	2020/21
Adult - 7 day	£629	£649
Adult - 5 day	£499	£499 (no change)
Senior citizen - 5 day	£429	£449
Intermediate (22-25 yrs)	£350	£359
Intermediate (18-21 yrs)	£250	£259
Junior maxi	£ 99	£ 99 (no change)

- 3.17 Flexi-season ticket fees have been unchanged since April 2018 and it is recommended that adult and senior citizen charges are increased by £10:

FLEXI TICKET	2019/20	2020/21
Adult - 7 day	£349	£359
Adult - 5 day	£279	£289
Senior citizen - 5 day	£219	£229
Junior off peak	£ 39	£ 39 (no change)

The start fees that are payable with a flexi-ticket per round played are also proposed to change:

START FEES	2019/20	2020/21
Weekday	£4.50	£5.00
Weekend	£5.00	£5.50
Senior citizen - 5 day	£4.50	£5.00
Junior weekday	£2.00	£2.00 (no change)
Junior weekend	£2.50	£2.50 (no change)
Off peak	£3.50	£4.00

- 3.18 The Communications Team organised editorial and promotion of season tickets and the driving range at Great Salterns golf course through Flagship and Southsea Lifestyle in 2019, that proved effective in the sale of this ticket. A similar approach is intended for 2020 to promote the further competitive fees offered at the course to attract new players and increase income.

4. Reasons for recommendations

- 4.1 Charges have been reviewed and adjusted, where appropriate, to reflect the rates currently being charged in the market, maximising income, but also ensuring value for money and retaining discounted rates where possible to charitable organisations and Leisure card holders.
- 4.2 Site fees have been reviewed to ensure that a commercially appropriate fee for the hire of PCC land is charged.

5. Integrated impact assessment (IIA)

5.1 An integrated impact assessment is not required as the recommendations do not have a positive or negative impact on communities and safety, regeneration and culture, environment and public space or equality and diversity. The reasons are:

- The fees and charges schedule is not going to disproportionately impact on a specific group.
- It is envisaged that people of all ages and backgrounds will be engaged with these services fee and charges.
- We do not anticipate that the proposed activities will have a detrimental effect on any of the specified group.
- The leisure card discount remains the same.

6. Legal comments

6.1 There are no legal implications arising directly from the recommendations in this report.

7. Director of Finance comments

7.1 The fees and charges have been reviewed to improve clarity for customers and have taken into account the need to maximise income whilst ensuring that services remain competitive.

.....
Signed by:
Stephen Baily
Director of Culture Leisure and Regulatory Services

Appendices:

Appendix 1 - Seafront, sports pitch and site hire charges 2020/21

Background list of documents: Section 100D of the Local Government Act 1972

The following documents disclose facts or matters, which have been relied upon to a material extent by the author in preparing this report:

Title of document	Location

The recommendation(s) set out above were approved/ approved as amended/ deferred/ rejected by the Cabinet Member for Culture and City Development on 31 January 2020

.....
Signed by:
Cabinet Member for Culture and City Development

APPENDIX 1

Schedule A

CITY DEVELOPMENT AND CULTURAL SERVICES - CHARGES FOR 2020/21

(To be operative from 1 April 2020 unless otherwise stated)

	CHARGES			CHARGES	
	2019/20			2020/21	
	Base rate	Base rate + 20.0% VAT	Increase	Base rate	Base rate + 20.0% VAT
<u>SEAFRONT MANAGEMENT CHARGES</u>					
<u>BEACH HUTS</u>					
ANNUAL BEACH HUTS RESIDENT	860.00	1,032.00	1.5%	872.92	1,047.50
ANNUAL BEACH HUTS NON RESIDENT	1,562.50	1,875.00	1.5%	1,585.92	1,903.10
WEEKLY BEACH HUT - Mid Season (1st May to 2nd July 2020)	81.67	98.00	1.5%	82.92	99.50
LEISURE CARD HOLDERS (Weekly Beach Huts Only Mid Season)	49.00	58.80	1.5%	49.75	59.70
WEEKLY BEACH HUT RESIDENT - High Season (3rd July to 3rd September 2020)	140.00	168.00	1.5%	142.08	170.50
LEISURE CARD HOLDERS (Weekly Beach Huts Only High Season)	84.00	100.80	1.5%	85.25	102.30
WEEKLY BEACH HUT - Mid Season (4th September to 5th November 2020)	81.67	98.00	1.5%	82.92	99.50
LEISURE CARD HOLDERS (Weekly Beach Huts Only Mid Season)	49.00	58.80	1.5%	49.75	59.70
WEEKLY BEACH HUT - Low Season (6th November to 6th May 2021)	30.83	37.00	1.6%	31.33	37.60
LEISURE CARD HOLDERS (Weekly Beach Huts Only Low Season)	18.50	22.20	1.4%	18.75	22.50
ANNUAL BEACH HUTS (Charge for refrigerator)	31.67	38.00	1.6%	32.17	38.60
<u>SITE FEES - PER DAY (CHARITY EVENTS)</u>					
Castle Field/Bandstand - per day - local charity/community	385.00		1.3%	390.00	
Southsea Common - per day - local charity/community	512.00		1.6%	520.00	
Castle Field/Bandstand - per set up/strike down day - local charity/community	202.00		1.5%	205.00	
Southsea Common - per set up/strike down day - local charity/community	154.00		1.3%	156.00	
Castle Field/Bandstand - per day - national charity	643.00		1.6%	653.00	
Southsea Common - per day - national charity	819.00		1.5%	831.00	
Castle Field/Bandstand - per set up/strike down day - national charity	202.00		1.5%	205.00	
Southsea Common - per set up/strike down day - national charity	154.00		1.3%	156.00	
Deposit per Event (Minimum)	300.00		1.7%	305.00	
<u>SITE FEES - PER SITE PER DAY (COMMERCIAL EVENTS)</u>					
Seafront - per day (Minimum) up to 4,999 capacity	2,136.00		1.5%	2,168.00	
Seafront - per day up to 9,999 capacity	2,136.00		1.5%	2,168.00	
Seafront - per day over 10,000 capacity				On application	
Seafront - per set up/strike down day	532.00		1.5%	540.00	
Deposit per Event				On application	
<u>HELICOPTERS - Landing Charge</u>				On application	
<u>POSTERS</u>					

(To be operative from 1 April 2020 unless otherwise stated)	CHARGES			CHARGES		
	2019/20			2020/21		
	Base rate	Base rate +	Increase	Base rate	Base rate +	
<u>SEAFRONT MANAGEMENT CHARGES</u>		20.0% VAT			20.0% VAT	
A1 - per poster per week (5-9)	6.42	7.70	1.2%	6.50	7.80	
A1 - per poster per week (10+)	4.83	5.80	1.9%	4.92	5.90	
Entrance to City boards- per poster per week	40.00	48.00	<i>none</i>	40.58	48.70	

APPENDIX 1

Schedule A

CITY DEVELOPMENT AND CULTURAL SERVICES - CHARGES FOR 2020/21

(To be operative from 1 April 2020 unless otherwise stated)	CHARGES 2019/20	CHARGES 2020/21	
PARKS MANAGEMENT CHARGES	Base rate	Base rate	Increase
SITE FEES			
Local event for local people	FREE	FREE	
Small free community / local charity event (less than 50 people)	FREE	FREE	
Event for up to 250 people - non-charity	191.00	194.00	1.6%
Event for up to 250 people - community / charity	96.00	97.00	1.0%
Events for over 250 people	on application	on application	
- guide minimum price - non-charity	384.00	390.00	1.6%
- guide minimum price - charity	191.00	195.00	2.1%
Commercial events	on application	on application	
- guide price - see seafront charges			
Deposit	300.00	300.00	
a refundable deposit is often not required and based on the likelihood of the event causing damage taking into account the following factors:			
- size of the event			
- weather conditions and time of year			
- number and type of vehicles driving onto site			

(To be operative from 1 April 2020 unless otherwise stated)	CHARGES 2019/20	CHARGES 2020/21	
<u>PARKS MANAGEMENT CHARGES</u>	Base rate	Base rate	Increase
<u>PERSONAL and FITNESS TRAINERS</u>			
1-10 CLIENTS (group fitness classes)			
- 1 session per week - charge shown per quarter	103.00	105.00	1.9%
- 2 sessions per week - charge shown per quarter	208.00	210.00	1.0%
- 3 sessions per week - charge shown per quarter	311.00	315.00	1.3%
- 4 sessions per week - charge shown per quarter	416.00	420.00	1.0%
10+ CLIENTS (group fitness classes)			
- 1 session per week - charge shown per quarter	138.00	140.00	1.4%
- 2 sessions per week - charge shown per quarter	278.00	280.00	0.7%
- 3 sessions per week - charge shown per quarter	416.00	420.00	1.0%
- 4 sessions per week - charge shown per quarter	555.00	560.00	0.9%
Permit application fee	105.00	107.00	1.9%
Permit renewal fee	53.00	54.00	1.9%
Deposit (payable upon granting of permit)	300.00	300.00	

CITY DEVELOPMENT AND CULTURAL SERVICES

(To be operative from 1 April 2020 unless otherwise stated)

	CHARGES 2019/20		CHARGES 2020/21		Increase
	Base rate	Base rate + 20.0% VAT	Base rate	Base rate + 20.0% VAT	
CRICKET - DRAYTON PARK					
All day	84.58	101.50	85.83	103.00	1.5%
All day - Colts	50.75	60.90	51.50	61.80	1.5%
Half day	66.25	79.50	67.25	80.70	1.5%
Half day - Colts	39.75	47.70	40.33	48.40	1.5%
Half day - Colts - mornings only	26.50	31.80	26.92	32.30	1.6%
After 6.00pm	45.83	55.00	46.50	55.80	1.5%
After 6.00pm - Colts	27.50	33.00	27.92	33.50	1.5%
All-weather pitch	31.25	37.50	31.75	38.10	1.6%
All-weather pitch - Colts	18.75	22.50	19.08	22.90	1.8%
CRICKET - FARLINGTON No's 1+2, RUGBY CAMP and LANGSTONE HARBOUR					
All day	76.25	91.50	77.50	93.00	1.6%
All day - Colts	45.75	54.90	46.50	55.80	1.6%
Half day	58.75	70.50	59.67	71.60	1.6%
Half day - Colts	35.25	42.30	35.83	43.00	1.7%
Half day - Colts - mornings only	23.50	28.20	23.83	28.60	1.4%
After 6.00pm	41.25	49.50	41.83	50.20	1.4%
After 6.00pm - Colts	24.75	29.70	25.08	30.10	1.3%
Schools - per match - Monday to Friday - finish by 6.00pm	34.46	41.35	35.00	42.00	1.6%
FOOTBALL (from 1 June)					
Per pitch - with changing room facilities - Adults	45.83	55.00	46.50	55.80	1.5%
Per pitch - with changing room facilities - Juniors / 9v9	27.50	33.00	27.92	33.50	1.5%
Per pitch - with changing room facilities - Mini Soccer	11.92	14.30	12.08	14.50	1.4%
Per pitch - without changing room facilities - Adults	27.50	33.00	27.92	33.50	1.5%
Per pitch - without changing room facilities - Juniors / 9v9	16.50	19.80	16.75	20.10	1.5%
Per pitch - without changing room facilities - Mini Soccer	8.92	10.70	9.08	10.90	1.9%
Double banked match - with changing room facilities - Adults	73.33	88.00	74.42	89.30	1.5%
Double banked match - with changing room facilities - Juniors / 9v9	44.00	52.80	44.67	53.60	1.5%
Double banked match - without changing room facilities - Adults	44.00	52.80	44.67	53.60	1.5%
Double banked match - without changing room facilities - Juniors / 9v9	26.42	31.70	26.83	32.20	1.6%
Schools - per pitch - per hour - with changing room facilities	17.50	21.00	17.75	21.30	1.4%
Schools - per pitch - per hour - without changing room facilities	10.50	12.60	10.67	12.80	1.6%
RUGBY (from 1 June)					
Per pitch	45.83	55.00	46.50	55.80	1.5%
Off-pitch training session - 50% of pitch fee per session	22.92	27.50	23.25	27.90	1.5%
Per pitch - Juniors	27.50	33.00	27.92	33.50	1.5%

CITY DEVELOPMENT AND CULTURAL SERVICES

(To be operative from 1 April 2020 unless otherwise stated)

	CHARGES 2019/20		CHARGES 2020/21		
	Base rate	Base rate + 20.0% VAT	Base rate	Base rate + 20.0% VAT	
Off-pitch training session - 50% of pitch fee per session - Juniors	13.75	16.50	13.96	16.75	1.5%
ROUNDERS					
Per pitch - per match	10.58	12.70	10.75	12.90	1.6%
BASEBALL AND SOFTBALL					
Per pitch - per match	27.58	33.10	28.00	33.60	1.5%
BRANSBURY PARK SPORTS - NETBALL					
Per court - per 1¼ hours	10.58	12.70	10.75	12.90	1.6%
Per court - per 1¼ hours - Juniors	6.33	7.60	6.42	7.70	1.3%
Charge per 1¼ hours for floodlights (in addition to hire charge)	10.58	12.70	10.75	12.90	1.6%
BRANSBURY PARK SPORTS - 5-A-SIDE FOOTBALL					
Per pitch - per hour	19.71	23.65	20.00	24.00	1.5%
Per pitch - per hour - Juniors	11.83	14.20	12.00	14.40	1.4%
Charge per hour for floodlights (in addition to hire charge)	8.71	10.45	8.83	10.60	1.4%
BRANSBURY PARK SPORTS - TENNIS					
Per court - per hour	5.00	6.00	5.08	6.10	1.7%
Per court - per hour - Juniors	3.17	3.80	3.25	3.90	2.6%
Charge per hour for floodlights per court (in addition to hire charge)	3.96	4.75	4.00	4.80	1.1%
Reservation fee for block booking of tennis courts - 20% of court fee (Leisure Service Committee, 4 June 1990)					
CHANGING ROOMS (from 1 June)					
Refundable deposit for issue of a set of changing room keys for the season	25.00		25.00		
Charge for not cleaning or causing damage to allocated changing room, not clearing litter on allocated pitch or not returning issued equipment to allocated changing room	25.00		25.40		

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APPENDIX 1

Schedule A

PORTSMOUTH CITY COUNCIL GREAT SALTERNS GOLF COURSE CHARGES

1ST APRIL 2020 - 31ST MARCH 2021

To be operative from 1 April 2020 unless otherwise stated

	1st April 2019 - 31st March 2020			1st April 2020 - 31st March 2021					
<u>SEASON TICKETS</u>	<u>Start Fees</u>			<u>Start Fees</u>					
	<u>Ticket Cost</u>	<u>Weekday</u>	<u>Weekend</u>	<u>Ticket Cost</u>	<u>Weekday</u>	<u>Weekend</u>			
MAXI TICKETS									
Offers unlimited play									
Adult 7 Day	£629.00	N/A	N/A	£649.00	N/A	N/A			3.2%
Adult 5 Day	£499.00	N/A	N/A	£499.00	N/A	N/A			0.0%
Senior Citizen 5 Day	£429.00	N/A	N/A	£449.00	N/A	N/A			4.7%
Intermediate (22-25 years)	£350.00	N/A	N/A	£359.00	N/A	N/A			2.6%
Intermediate (18-21 years)	£250.00	N/A	N/A	£259.00	N/A	N/A			3.6%
Junior Maxi	£99.00	N/A	N/A	£99.00	N/A	N/A			0.0%
FLEXI TICKETS									
Offers a reduced annual fee plus a Start Fee per round									
Adult 7 Day	£349.00	£4.50	£5.00	£359.00	£5.00	£5.50	2.9%	11.1%	10.0%
Adult 5 Day	£279.00	£4.50	N/A	£289.00	£5.00	N/A	3.6%	11.1%	
Senior Citizen 5 Day	£219.00	£4.50	N/A	£229.00	£5.00	N/A	4.6%	11.1%	
Off-Peak Start Fee (available with Flexi Ticket, times as advertised)		£3.50	£3.50		£4.00	£4.00		14.3%	14.3%
Junior Off Peak	£39.00	£2.00	£2.50	£39.00	£2.00	£2.50	0.0%	0.0%	0.0%
5 Day Tickets allow play Monday - Friday excluding Bank Holidays									
A Direct Debit scheme is available to those who wish to spread payments, at 3% handling charge (not Junior Off Peak)									
Junior Off-Peak: Monday-Friday after 10.00am & after 3.00pm Saturday, Sunday & Bank Holidays									
All Season Ticket prices include an amount for Golfers' Insurance, Adult £9.00, Juniors £7.00.									

GREAT SALTERNS GOLF COURSE CHARGES

1ST APRIL 2020 - 31ST MARCH 2021

To be operative from 1 April 2020 unless otherwise stated

	1st April 2019 - 31st March 2020		1st April 2020 - 31st March 2021			
	<u>Weekday</u>	<u>Weekend</u>	<u>Weekday</u>	<u>Weekend</u>		
GREEN FEES						
Standard						
Adult	£18.00	£24.00	£18.00	£24.00	0.0%	0.0%
Senior Citizen	£15.00	£20.00	£15.00	£20.00	0.0%	0.0%
Junior	£10.00	£12.00	£10.00	£12.00	0.0%	0.0%
Off Peak						
Adult	£12.00	£12.00	£12.00	£12.00	0.0%	0.0%
Senior Citizen	£9.00	£9.00	£9.00	£9.00	0.0%	0.0%
Junior	£6.00	£6.00	£6.00	£6.00	0.0%	0.0%
Reduced Course Ticket						
Adult	£13.00	£15.00	£13.00	£15.00	0.0%	0.0%
Senior Citizen	£10.00	£12.00	£10.00	£12.00	0.0%	0.0%
Junior	£7.00	£8.00	£7.00	£8.00	0.0%	0.0%
Midweek 11-Hole Ticket (anytime, Oct-Mar)						
Adult	£12.00		£12.00		0.0%	
Senior Citizen	£9.00		£9.00		0.0%	
Junior	£6.00		£6.00		0.0%	
Leisure Card Holders: 40% discount on Green Fees Off-Peak Ticket: available as advertised (times vary through the year) Reduced Course Ticket: applicable when only 12 - 17 holes available for play. If less than 12 holes Off-Peak Ticket applies All Green Fees include an amount for Golfers' Insurance of 28p (Reduced Course Tickets 20p) Penalty Charge for use of Golf Course without current ticket £20.00 in addition to Green Fee or Start Fee charge Junior Rates: apply to under 18 years of age Intermediate Rates: apply to 18 to 25 years of age Senior Citizen Rates: apply if aged 65 or over on 1st April 2020 Bank Holidays: weekend rates and conditions apply CANCELLATIONS WITH LESS THAN 6 HOURS NOTICE MAY BE SUBJECT TO A CANCELLATION FEE						

Agenda Item 7



Title of meeting: Culture and City Development Decision Meeting

Date of meeting: 31 January 2020

Subject: Revenue Grants 2020/2021

Report by: Director of Culture, Leisure and Regulatory Services

Wards affected: All

Key decision: No

Full Council decision: No

1. Purpose of report

- 1.1 To outline to the Cabinet Member the proposed funding levels for the Revenue Grant payments to cultural organisations for the financial year 2020/21 in order to enable effective planning by the individual organisations and take into account the deferment of the Revenue Funding decisions due to Purdah until February 2020.

2. Recommendations

- 2.1 **To propose the details of the funding levels, which will be confirmed by Members at the Full Council meeting in February 2020 when the Council's overall revenue budget is agreed.**

3. Background

- 3.1 Funding of a very small number of Cultural organisations has been an essential part of maintaining the wider cultural offer across the city for many years. Despite significant reductions in funding a core level of revenue grant funding has been maintained by the Council which has enabled organisations to use this as seedcorn funding to lever in other financial support.
- 3.2 The revenue grant contributions from the Council for 2020-2021 are proposed as follows:

Organisation	Purpose of the Revenue Grant	Proposed Grant for 2020-2021
Aspex Visual Arts Trust	To support the work of Aspex as the primary contemporary visual arts space in Portsmouth	£16,900

Bournemouth Symphony Orchestra	To enable the orchestra to have Portsmouth as a key concert centre with high quality concerts and outreach	£25,000
Kings Theatre	To support the programme of work at the Kings Theatre including the development of education and outreach	£48,000
New Theatre Royal	To support the programme of work at the New Theatre Royal including the development of education and outreach	£77,000
Peter Ashley Activities Centres	To support the work and activities at both Fort Widley and Fort Purbrook	£3,000
City of Portsmouth Preserved Transport	To provide specialist storage and maintenance for historic vehicles from Portsmouth's Museums collection	£6,200

3.3 All grant awards are subject to a detailed Service Level Agreement and a range of monitoring and measurable delivery in association with the funding provided by the Council. For the 2019-20 financial year all organisations in receipt of revenue funding were asked to support the development of student placements and careers events to assist the development of the local creative sector including, where appropriate Apprentices.

3.4 It is anticipated that the SLAs for 2020-2021 will request specific elements of the organisations in order to support the delivery of the Council's key priorities and strategic aims.

4. Reasons for recommendations

4.1 The provision of revenue funding to cultural organisations has a long history in Portsmouth and both officers and Members have gone to considerable lengths to protect the revenue funding through the period so of budget reductions. The continued provision of funding both acknowledges the strategic importance of these organisations but also the role this funding provides in levering in financial support from other national funders such as Arts Council England and the National Lottery Heritage Fund.

5. Integrated impact assessment

5.1 An Integrated Impact Assessment is attached.

6. Legal implications

6.1 The Council has a specific statutory power under Section 145 of the Local Government Act 1972 to make contributions (which would include grant funding) towards the pursuit of arts, entertainment and cultural objectives and may also rely on the general power of competence for local authorities in the Localism Act 2011, section 1.

7. Director of Finance's comments

7.1 The revenue grant payments proposed can met from existing budgets. Any decision to reduce the 2020/21 budget at the Full Council meeting in February 2020 will change this position.

.....
Signed by:
Stephen Baily
Director of Culture, Leisure and Regulatory Services

Appendices:
Appendix 1: Integrated Impact Assessment

Background list of documents: Section 100D of the Local Government Act 1972

The following documents disclose facts or matters, which have been relied upon to a material extent by the author in preparing this report:

Title of document	Location

The recommendation(s) set out above were approved/ approved as amended/ deferred/ rejected by on

.....
Signed by:
Cabinet Member for Culture and City Development

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Integrated Impact Assessment (IIA)

Integrated impact assessment (IIA) form December 2019

www.portsmouth.gov.uk

The integrated impact assessment is a quick and easy screening process. It should:

- identify those policies, projects, services, functions or strategies that could impact positively or negatively on the following areas:
 - Communities and safety
 - Regeneration and culture
 - Environment and public space
 - Equality & - Diversity - This can be found in Section A5

Directorate:

Culture, Leisure & Regulatory Services

Service, function:

Culture

Title of policy, service, function, project or strategy (new or old) :

Proposed Revenue Grants 2020/2021

Type of policy, service, function, project or strategy:

- Existing
- New / proposed
- Changed

What is the aim of your policy, service, function, project or strategy?

To provide revenue funding for a number of Cultural organisations

Has any consultation been undertaken for this proposal? What were the outcomes of the consultations? Has anything changed because of the consultation? Did this inform your proposal?

No specific consultation has been undertaken for this proposal however it is based on previous funding levels and has been discussed at length with Members.

A - Communities and safety

Yes

No

Is your policy/proposal relevant to the following questions?

A1-Crime - Will it make our city safer?

In thinking about this question:

- How will it reduce crime, disorder, ASB and the fear of crime?
- How will it prevent the misuse of drugs, alcohol and other substances?
- How will it protect and support young people at risk of harm?
- How will it discourage re-offending?

If you want more information contact Lisa.Wills@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/cou-spp-plan-2018-20.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

How will you measure/check the impact of your proposal?

A - Communities and safety

Yes

No

Is your policy/proposal relevant to the following questions?

A2-Housing - Will it provide good quality homes?

In thinking about this question:

- How will it increase good quality affordable housing, including social housing?
- How will it reduce the number of poor quality homes and accommodation?
- How will it produce well-insulated and sustainable buildings?
- How will it provide a mix of housing for different groups and needs?

If you want more information contact Daniel.Young@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/psh-providing-affordable-housing-in-portsmouth-april-19.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

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How are you going to measure/check the impact of your proposal?

A - Communities and safety

Yes

No

Is your policy/proposal relevant to the following questions?

A3-Health - Will this help promote healthy, safe and independent living?



In thinking about this question:

- How will it improve physical and mental health?
- How will it improve quality of life?
- How will it encourage healthy lifestyle choices?
- How will it create healthy places? (Including workplaces)

If you want more information contact Dominique.Letouze@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/cons-114.86-health-and-wellbeing-strategy-proof-2.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

The provision of Revenue funding to a small number of cultural organisations enables them to develop bespoke programmes for outreach including, where relevant, the ability to use engagement in arts and culture as a way of addressing health and well being issues such as social isolation, mental health issues etc.

How are you going to measure/check the impact of your proposal?

We will require the Revenue clients to deliver a project which is supporting a health or wellbeing area through the next financial year and this will be monitored through the Service Level Agreement.

A - Communities and safety

Yes

No

Is your policy/proposal relevant to the following questions?

A4-Income deprivation and poverty-Will it consider income deprivation and reduce poverty?



In thinking about this question:

- How will it support those vulnerable to falling into poverty; e.g., single working age adults and lone parent households?
- How will it consider low-income communities, households and individuals?
- How will it support those unable to work?
- How will it support those with no educational qualifications?

If you want more information contact Mark.Sage@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/cou-homelessness-strategy-2018-to-2023.pdf>
<https://www.portsmouth.gov.uk/ext/health-and-care/health/joint-strategic-needs-assessment>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

How are you going to measure/check the impact of your proposal?

A - Communities and safety	Yes	No
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Is your policy/proposal relevant to the following questions?

A5-Equality & diversity - Will it have any positive/negative impacts on the protected characteristics?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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In thinking about this question:

- How will it impact on the protected characteristics-Positive or negative impact (Protected characteristics under the Equality Act 2010, Age, disability, race/ethnicity, Sexual orientation, gender reassignment, sex, religion or belief, pregnancy and maternity, marriage and civil partnership,socio-economic)
- What mitigation has been put in place to lessen any impacts or barriers removed?
- How will it help promote equality for a specific protected characteristic?

If you want more information contact gina.perryman@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/cmu-equality-strategy-2019-22-final.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

How are you going to measure/check the impact of your proposal?

B - Environment and climate change

Yes

No

Is your policy/proposal relevant to the following questions?

B1-Carbon emissions - Will it reduce carbon emissions?

In thinking about this question:

- How will it reduce greenhouse gas emissions?
- How will it provide renewable sources of energy?
- How will it reduce the need for motorised vehicle travel?
- How will it encourage and support residents to reduce carbon emissions?

If you want more information contact Tristan.thorn@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/cmu-sustainability-strategy.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

How are you going to measure/check the impact of your proposal?

B - Environment and climate change

Yes

No

Is your policy/proposal relevant to the following questions?

B2-Energy use - Will it reduce energy use?

In thinking about this question:

- How will it reduce water consumption?
- How will it reduce electricity consumption?
- How will it reduce gas consumption?
- How will it reduce the production of waste?

If you want more information contact Triston.thorn@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/pln-portsmouth-plan-post-adoption.pdf>

<https://democracy.portsmouth.gov.uk/documents/s24685/Home%20Energy%20Appendix%201%20-%20Energy%20and%20water%20at%20home%20-%20Strategy%202019-25.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

How are you going to measure/check the impact of your proposal?

B - Environment and climate change

Yes

No

Is your policy/proposal relevant to the following questions?

B3 - Climate change mitigation and flooding-Will it proactively mitigate against a changing climate and flooding?

In thinking about this question:

- How will it minimise flood risk from both coastal and surface flooding in the future?
- How will it protect properties and buildings from flooding?
- How will it make local people aware of the risk from flooding?
- How will it mitigate for future changes in temperature and extreme weather events?

If you want more information contact Tristan.thorn@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/env-surface-water-management-plan-2019.pdf>

<https://www.portsmouth.gov.uk/ext/documents-external/cou-flood-risk-management-plan.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

How are you going to measure/check the impact of your proposal?

B - Environment and climate change

Yes

No

Is your policy/proposal relevant to the following questions?

B4-Natural environment-Will it ensure public spaces are greener, more sustainable and well-maintained?

In thinking about this question:

- How will it encourage biodiversity and protect habitats?
- How will it preserve natural sites?
- How will it conserve and enhance natural species?

If you want more information contact Daniel.Young@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/pln-solent-recreation-mitigation-strategy-dec-17.pdf>

<https://www.portsmouth.gov.uk/ext/documents-external/pln-portsmouth-plan-post-adoption.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

How are you going to measure/check the impact of your proposal?

B - Environment and climate change

Yes

No

Is your policy/proposal relevant to the following questions?

B5-Air quality - Will it improve air quality?

In thinking about this question:

- How will it reduce motor vehicle traffic congestion?
- How will it reduce emissions of key pollutants?
- How will it discourage the idling of motor vehicles?
- How will it reduce reliance on private car use?

If you want more information contact Hayley.Trower@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/env-aq-air-quality-plan-outline-business-case.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

How are you going to measure/check the impact of your proposal?

B - Environment and climate change

Yes

No

Is your policy/proposal relevant to the following questions?

B6-Transport - Will it improve road safety and transport for the whole community?

In thinking about this question:

- How will it prioritise pedestrians, cyclists and public transport users over users of private vehicles?
- How will it allocate street space to ensure children and older people can walk and cycle safely in the area?
- How will it increase the proportion of journeys made using sustainable and active transport?
- How will it reduce the risk of traffic collisions, and near misses, with pedestrians and cyclists?

If you want more information contact Pam.Turton@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/travel/local-transport-plan-3>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

How are you going to measure/check the impact of your proposal?

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Is your policy/proposal relevant to the following questions?

B7-Waste management - Will it increase recycling and reduce the production of waste?

In thinking about this question:

- How will it reduce household waste and consumption?
- How will it increase recycling?
- How will it reduce industrial and construction waste?

If you want more information contact Steven.Russell@portsmouthcc.gov.uk or go to:

<https://documents.hants.gov.uk/mineralsandwaste/HampshireMineralsWastePlanADOPTED.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

How are you going to measure/check the impact of your proposal?

C - Regeneration of our city

Yes

No

Is your policy/proposal relevant to the following questions?

C1-Culture and heritage - Will it promote, protect and enhance our culture and heritage?



In thinking about this question:

- How will it protect areas of cultural value?
- How will it protect listed buildings?
- How will it encourage events and attractions?
- How will it make Portsmouth a city people want to live in?

If you want more information contact Claire.Looney@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/pln-portsmouth-plan-post-adoption.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

The provision of Revenue support for a small number of cultural organisations has an intrinsic influence on the variety and diversity of cultural activity available across Portsmouth.

How are you going to measure/check the impact of your proposal?
The work of those organisations in receipt of Revenue Funding is monitored through an annually updated Service Level Agreement.

C - Regeneration of our city

Yes

No

Is your policy/proposal relevant to the following questions?

C2-Employment and opportunities - Will it promote the development of a skilled workforce?



In thinking about this question:

- How will it improve qualifications and skills for local people?
- How will it reduce unemployment?
- How will it create high quality jobs?
- How will it improve earnings?

If you want more information contact Mark.Pembleton@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/cou-regeneration-strategy.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

Provision of the revenue funding enables the organisations to thrive and employ small teams of skilled individuals as well as supporting the wide range of independent artists living and working across the city.

How are you going to measure/check the impact of your proposal?

Is your policy/proposal relevant to the following questions?

C3 - Economy - Will it encourage businesses to invest in the city, support sustainable growth and regeneration?



In thinking about this question:

- How will it encourage the development of key industries?
- How will it improve the local economy?
- How will it create valuable employment opportunities for local people?
- How will it promote employment and growth in the city?

If you want more information contact Mark.Pembleton@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/cou-regeneration-strategy.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

The provision of a diverse cultural offer is a key factor in influencing organisations and promoting the city as a vibrant place to attract new business

How are you going to measure/check the impact of your proposal?

We will ensure that the Economic Development team are fully aware of the wide range of cultural offer across the city and that it is reflected in any of their promotional material

Q8 - Who was involved in the Integrated impact assessment?

Claire Looney

This IIA has been approved by: Stephen Baily

Contact number: 4185

Date: 15/01/2020



Title of meeting: Culture and City Development Decision Meeting

Date of meeting: 31 January 2020

Subject: Space Chase: The Summer Reading Challenge 2019

Report by: Director of Culture, Leisure and Regulatory Services

Wards affected: ALL

Key decision: NO

Full Council decision: NO

1. Purpose of report

- 1.1 To update the Cabinet Member for Culture and City Development on the Library and Archive Service's annual Summer Reading Challenge, including additional work undertaken this year to target disadvantaged pupils and looked after children.

2. Recommendations

- 2.1 **That the Cabinet Member approves the continued delivery of Summer Reading Challenge PLUS in 2020 following this year's successful pilot.**
- 2.2 **That given increasing participation year-on-year, the Library and Archive Service explores external funding to support the purchase of additional Summer Reading Challenge materials and books for all Portsmouth Libraries.**

3. Background

- 3.1 The Summer Reading Challenge is an annual programme encouraging reading for pleasure by children aged four to eleven. It is by far the biggest reading programme taking place amongst the age group and is delivered by public libraries during the summer holidays. 2019 marked the twentieth year the Challenge has been organised by The Reading Agency. Each year the Challenge has a theme and this year's was 'Space Chase', marking the fiftieth anniversary of the first lunar landing.
- 3.2 Children are encouraged to borrow and read six items from their local public library. The emphasis is on reading for enjoyment and children discuss their

reading choices with library staff and volunteers, gaining incentives as they go on to complete the Challenge.

- 3.3 2019 has been the most successful year on record for Portsmouth, with 3,126 children signing up for the Challenge and 1,806 children going on to complete. This number represents around eleven per cent of all Portsmouth primary school pupils and is a six point eight per cent increase on last year's figures. The results for 2019 are the highest ever achieved in Portsmouth. Forty-five per cent of participants were girls and fifty-five per cent were boys.
- 3.4 Library staff attended most primary schools in the city in the run-up to the summer holidays in order to promote the Challenge in school assemblies. Posters and other publicity materials were sent to all schools and all pupils received a personal invitation to take part. Increasingly, schools are offering their own rewards and incentives to encourage participation. The School Library Service also awarded library furniture to the six schools that had the highest number of completed Challenges (see Appendix 1 for the 2019 results by school).
- 3.5 Library staff were supported by forty-two volunteers aged from twelve years and older. Young volunteers have supported the Library and Archive Service during the Challenge for a number of years now and are well-established. Collectively, these volunteers contributed some 500 hours of their time during the summer holiday. Primarily a children's activity, the Challenge has an impact on all library staff, as there is an increase in new items ordered and being receipted and greater footfall in all libraries. Between 8th July and 15th September, 42,371 children's books were issued and forty-two activities were delivered across the branches to over 850 children.
- 3.6 A very busy winners' event was once again held at Southsea Castle on Sunday 22 September, with support from colleagues in Museums and Visitor Service. Despite the very wet and windy weather, 3,381 children and their families attended to collect certificates and medals.
- 3.7 Whilst numbers of children finishing the Challenge have increased over the years, the Library and Archive Service is aware that more targeted intervention is needed to make the Challenge even more inclusive. This year, primary school pupils were invited to take part in Summer Reading Challenge PLUS, a new initiative to increase participation of disadvantaged pupils, who otherwise would not take part in the Challenge over the summer holidays (see Appendix 2 for a list of participating schools).
- 3.8 Schools undertook three visits to libraries with small groups of pupils in the second half of the Summer Term. The pupils borrowed items and discussed their reading choices with library staff and completed the Challenge before the start of the summer holidays. These pupils are then able to join their peers at celebration assemblies held in schools at the start of the autumn term when they often get additional rewards for participation.

- 3.8 The Virtual School also offered funding of £150 to schools in order to facilitate the participation of looked after children in the Challenge, another group of children who are under-represented (see Appendix 3 for participating schools).

4. Reasons for recommendations

- 4.1 Over 150 pupils took part in the Summer Reading PLUS initiative this year. Feedback from schools suggests this was a highly valued opportunity for these children, who otherwise would not have visited libraries or read widely for pleasure over the holidays (see Appendix 4). The last few years have seen a fairly consistent trend of around 10 per cent of Portsmouth primary school pupils completing the Challenge. In order for participation to grow, the Library and Archive Service has to take a much more proactive approach to engaging other groups of children in the city.
- 4.2 To date, the Summer Reading Challenge has been delivered within Library and Archive Service cash limits but year-on-year participation increases inevitably are a pressure on library budgets. More of the Challenge packs need to be purchased, matched by a corresponding increase in the number of children's books purchased to meet library demands. In addition, delivery of Summer Reading Challenge PLUS is staff and volunteer intensive.

5. Integrated Impact Assessment

- 5.1 An IIA is attached (Appendix 3)

6. Legal implications

- 6.1 There are no legal implications arising directly from the recommendations in this report.
- 6.2 The promotion of the Challenge is consistent with the Council's statutory duties and powers as a library authority.

7. Director of Finance's comments

- 7.1 The 2019 Summer Reading Challenge and the Summer Reading Challenge Plus have been delivered from existing library resources.
- 7.2 As the event grows, it is becoming more difficult to fund the additional staff and resources required. Securing external funding to help support the event would ease this pressure.

.....
Signed by:

Stephen Baily
Director of Culture, Leisure and Regulatory Services

Appendices:

Appendix 1: Numbers of children starting and completing the Summer Reading Challenge, relative to pupil roll.

Appendix 2: Schools participating in Summer Reading Challenge PLUS 2019

Appendix 3: Integrated Impact Assessment

Background list of documents: Section 100D of the Local Government Act 1972

The following documents disclose facts or matters, which have been relied upon to a material extent by the author in preparing this report:

Title of document	Location

The recommendation(s) set out above were approved/ approved as amended/ deferred/ rejected by on

.....
Signed by:

Cabinet Member for Culture and City Development

Appendix 1: Numbers of children starting and completing the Summer Reading Challenge, relative to pupil roll.

SCHOOL	Started	Finished	% of roll started	% of roll finished
Mayfield School	144	101	43.5	30.5
Corpus Christi RC (A) Primary School	103	82	33.2	26.5
Medina Primary School	62	54	30.2	26.3
Southsea Infant School	78	65	28.9	24.1
St Swithuns RC (A) Primary School	111	79	31.3	22.3
Madani Academy	10	8	24.4	19.5
Langstone Infant School	79	48	29.6	18.0
Bramble Infant School and Nursery	42	28	25.1	16.8
Cumberland Infant School	38	29	22.0	16.8
Solent Infant School	49	38	18.1	14.1
St Judes CE (C) Primary School	90	54	22.1	13.2
Wimborne Junior School	44	45	12.5	12.8
Gatcombe Park Primary School	35	26	17.0	12.6
Wimborne Infant School	29	24	14.1	11.7
St John's Cathedral Catholic Primary School	35	25	14.8	10.6
Craneswater Junior School	74	46	15.9	9.9
Court Lane Infant School	64	35	17.8	9.7
Solent Junior School	60	34	16.4	9.3
College Park Infant School	58	33	16.3	9.3
Lyndhurst Junior School	72	42	15.6	9.1
Meon Infant School	35	16	19.7	9.0
Langstone Junior School	68	34	17.7	8.9
Ark Ayrton Primary Academy	48	37	11.4	8.8
Flying Bull Primary School	53	41	10.8	8.4
Stamshaw Infant School	30	19	12.8	8.1
Moorings Way Infant School	27	11	19.6	8.0
Northern Parade Infant School	40	26	11.3	7.3
Highbury Primary School	43	29	10.6	7.1
Cottage Grove Primary School & Nursery	45	32	10.0	7.1
Fernhurst Junior School	37	23	10.7	6.7
Copnor Primary School	80	45	11.8	6.6
Devonshire Infant & Nurture Assessment Unit	22	12	12.1	6.6
St Pauls RC Primary	50	25	12.9	6.4
Northern Parade Junior School	48	29	10.1	6.1
Milton Park Primary School	48	23	12.6	6.0
Stamshaw Junior School	22	13	10.1	6.0
Beacon View Primary School	41	25	9.7	5.9
Court Lane Junior School	60	28	12.6	5.9

Meon Junior School	40	20	11.5	5.7
Isambard Brunel Junior School	26	16	8.6	5.3
Manor Infant School	25	11	11.6	5.1
Penhale Infant School	23	12	9.4	4.9
St George's Beneficial CE (C) Primary School	23	15	6.8	4.4
Arundel Court Primary Academy	40	24	6.7	4.0
Meredith Infant School	22	10	8.9	4.0
Newbridge Junior School	41	19	8.5	3.9
Westover Primary School	25	13	7.5	3.9
Portsdown Primary School	18	11	4.5	2.8
Charter Academy	7	5	1.1	0.8
Redwood Park	2	1	1.5	0.7
The Victory Primary School	17	3	3.5	0.6
St. Edmund's	8	6	0.8	0.6
Trafalgar	8	3	1.2	0.5
Springfield	11	4	1.0	0.4
Miltoncross School	5	2	0.6	0.2
Ark Dickens Primary School	7	1	1.6	0.2
Admiral Lord Nelson	2	2	0.2	0.2
Priory	3	1	0.2	0.1
Castle View Academy	3	0	0.5	0.0
Mary Rose School	3	0	2.0	0.0
Portsmouth Academy	4	0	0.6	0.0

Appendix 2: Schools participating in Summer Reading Challenge PLUS 2019

Ark Ayrton Primary Academy
Corpus Christi Primary School
Gatcombe Park Primary School
Medina Primary School
St. Paul's Primary School
St. Swithun's Primary School
Southsea Infant School.

Appendix 3: Schools receiving funding from the Virtual School to encourage participation by looked after children

Beacon View Primary School
Highbury Primary School
Southsea Infant School

Appendix 4: Teacher feedback from a participating Summer Reading Challenge PLUS school.

The Summer Reading Challenge was such a positive experience for our chosen children. They loved visiting the library and for most it was the first time they'd been through the doors. One of our Year Twos was so taken with the experience she took her mother down to the library and joined the week after their first visit. Another...does not go out and about within the city and really only goes between home and school. Reading and writing are not priorities for her family and she has worked really hard to learn to read and to increase her English vocabulary in her three years with us. She was so, SO pleased to be involved in the challenge, even walking to and from the library was special for her and her little face was beaming when she received her certificate and medal...The challenge has really opened up a whole new world to her. Every one of our children has benefitted from the experience, some were still wearing their medals today. As I walk around the school they come to tell me about the books they have chosen and which they'd like to choose next.

We'd jump at the chance to provide this opportunity again for our more vulnerable children, I cannot emphasise enough the difference it has made in 'closing the gap' between these chosen children and opportunities other children take as a given.

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Integrated Impact Assessment (IIA)

Integrated impact assessment (IIA) form December 2019

www.portsmouth.gov.uk

The integrated impact assessment is a quick and easy screening process. It should:

- identify those policies, projects, services, functions or strategies that could impact positively or negatively on the following areas:
 - Communities and safety
 - Regeneration and culture
 - Environment and public space
 - Equality & - Diversity - This can be found in Section A5

Directorate:

Culture, Leisure and Regulatory Services

Service, function:

Culture: Library and Archive Services

Title of policy, service, function, project or strategy (new or old) :

Summer Reading Challenge

Type of policy, service, function, project or strategy:

- Existing
- New / proposed
- Changed

What is the aim of your policy, service, function, project or strategy?

To engage primary school-age children in reading for pleasure during the summer holidays, promoting usage of public libraries and increasing literacy attainment.

Has any consultation been undertaken for this proposal? What were the outcomes of the consultations? Has anything changed because of the consultation? Did this inform your proposal?

No

A - Communities and safety

Yes

No

Is your policy/proposal relevant to the following questions?

A1-Crime - Will it make our city safer?

In thinking about this question:

- How will it reduce crime, disorder, ASB and the fear of crime?
- How will it prevent the misuse of drugs, alcohol and other substances?
- How will it protect and support young people at risk of harm?
- How will it discourage re-offending?

If you want more information contact Lisa.Wills@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/cou-spp-plan-2018-20.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

How will you measure/check the impact of your proposal?

A - Communities and safety

Yes

No

Is your policy/proposal relevant to the following questions?

A2-Housing - Will it provide good quality homes?

In thinking about this question:

- How will it increase good quality affordable housing, including social housing?
- How will it reduce the number of poor quality homes and accommodation?
- How will it produce well-insulated and sustainable buildings?
- How will it provide a mix of housing for different groups and needs?

If you want more information contact Daniel.Young@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/psh-providing-affordable-housing-in-portsmouth-april-19.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

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How are you going to measure/check the impact of your proposal?

A - Communities and safety

Yes

No

Is your policy/proposal relevant to the following questions?

A3-Health - Will this help promote healthy, safe and independent living?



In thinking about this question:

- How will it improve physical and mental health?
- How will it improve quality of life?
- How will it encourage healthy lifestyle choices?
- How will it create healthy places? (Including workplaces)

If you want more information contact Dominique.Letouze@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/cons-114.86-health-and-wellbeing-strategy-proof-2.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

Children with reading difficulties are at greater risk of developing mental health problems later in life, including depression, anxiety, behavioural problems, anger and aggression. All libraries have collections of books and other information on health and wellbeing which are suitable for people of all ages and provide advice, guidance and signposting for healthy lifestyle choices.

How are you going to measure/check the impact of your proposal?

A - Communities and safety

Yes

No

Is your policy/proposal relevant to the following questions?

A4-Income deprivation and poverty-Will it consider income deprivation and reduce poverty?



In thinking about this question:

- How will it support those vulnerable to falling into poverty; e.g., single working age adults and lone parent households?
- How will it consider low-income communities, households and individuals?
- How will it support those unable to work?
- How will it support those with no educational qualifications?

If you want more information contact Mark.Sage@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/cou-homelessness-strategy-2018-to-2023.pdf>
<https://www.portsmouth.gov.uk/ext/health-and-care/health/joint-strategic-needs-assessment>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

Reading for pleasure is more important for children's cognitive development than their parents' level of education and is a more powerful factor in life achievement than socio-economic background. Libraries have a demonstrable impact on social mobility, helping their users build skills and confidence and improving their life chances and employability.

How are you going to measure/check the impact of your proposal?

A - Communities and safety

Yes

No

Is your policy/proposal relevant to the following questions?

A5-Equality & diversity - Will it have any positive/negative impacts on the protected characteristics?



In thinking about this question:

- How will it impact on the protected characteristics-Positive or negative impact (Protected characteristics under the Equality Act 2010, Age, disability, race/ethnicity, Sexual orientation, gender reassignment, sex, religion or belief, pregnancy and maternity, marriage and civil partnership,socio-economic)
- What mitigation has been put in place to lessen any impacts or barriers removed?
- How will it help promote equality for a specific protected characteristic?

If you want more information contact gina.perryman@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/cmu-equality-strategy-2019-22-final.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

The impact of the Summer Reading Challenge (SRC) should be positive one in terms of equality and diversity. Libraries are a statutory service provided free to all people who seek to use them. The SRC is a mass participation annual activity and is open to children and families of all abilities, ages and backgrounds. The SRC+ initiative piloted last year specifically targeted disadvantaged pupils in the city. The Library and Archive Service also worked with the virtual school to ensure Looked After Children were also actively encouraged and supported to take part.

How are you going to measure/check the impact of your proposal?

B - Environment and climate change

Yes

No

Is your policy/proposal relevant to the following questions?

B1-Carbon emissions - Will it reduce carbon emissions?

In thinking about this question:

- How will it reduce greenhouse gas emissions?
- How will it provide renewable sources of energy?
- How will it reduce the need for motorised vehicle travel?
- How will it encourage and support residents to reduce carbon emissions?

If you want more information contact Tristan.thorn@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/cmu-sustainability-strategy.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

How are you going to measure/check the impact of your proposal?

B - Environment and climate change

Yes

No

Is your policy/proposal relevant to the following questions?

B2-Energy use - Will it reduce energy use?

In thinking about this question:

- How will it reduce water consumption?
- How will it reduce electricity consumption?
- How will it reduce gas consumption?
- How will it reduce the production of waste?

If you want more information contact Triston.thorn@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/pln-portsmouth-plan-post-adoption.pdf>

<https://democracy.portsmouth.gov.uk/documents/s24685/Home%20Energy%20Appendix%201%20-%20Energy%20and%20water%20at%20home%20-%20Strategy%202019-25.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

How are you going to measure/check the impact of your proposal?

B - Environment and climate change

Yes

No

Is your policy/proposal relevant to the following questions?

B3 - Climate change mitigation and flooding-Will it proactively mitigate against a changing climate and flooding?

In thinking about this question:

- How will it minimise flood risk from both coastal and surface flooding in the future?
- How will it protect properties and buildings from flooding?
- How will it make local people aware of the risk from flooding?
- How will it mitigate for future changes in temperature and extreme weather events?

If you want more information contact Tristan.thorn@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/env-surface-water-management-plan-2019.pdf>

<https://www.portsmouth.gov.uk/ext/documents-external/cou-flood-risk-management-plan.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

How are you going to measure/check the impact of your proposal?

B - Environment and climate change

Yes

No

Is your policy/proposal relevant to the following questions?

B4-Natural environment-Will it ensure public spaces are greener, more sustainable and well-maintained?

In thinking about this question:

- How will it encourage biodiversity and protect habitats?
- How will it preserve natural sites?
- How will it conserve and enhance natural species?

If you want more information contact Daniel.Young@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/pln-solent-recreation-mitigation-strategy-dec-17.pdf>

<https://www.portsmouth.gov.uk/ext/documents-external/pln-portsmouth-plan-post-adoption.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

How are you going to measure/check the impact of your proposal?

B - Environment and climate change

Yes

No

Is your policy/proposal relevant to the following questions?

B5-Air quality - Will it improve air quality?



In thinking about this question:

- How will it reduce motor vehicle traffic congestion?
- How will it reduce emissions of key pollutants?
- How will it discourage the idling of motor vehicles?
- How will it reduce reliance on private car use?

If you want more information contact Hayley.Trower@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/env-aq-air-quality-plan-outline-business-case.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

The public library network in Portsmouth is comprehensive enough that very few residents are more than a 20-30 minute walk from their nearest branch, reducing the need to use motor vehicles.

How are you going to measure/check the impact of your proposal?

B - Environment and climate change

Yes

No

Is your policy/proposal relevant to the following questions?

B6-Transport - Will it improve road safety and transport for the whole community?



In thinking about this question:

- How will it prioritise pedestrians, cyclists and public transport users over users of private vehicles?
- How will it allocate street space to ensure children and older people can walk and cycle safely in the area?
- How will it increase the proportion of journeys made using sustainable and active transport?
- How will it reduce the risk of traffic collisions, and near misses, with pedestrians and cyclists?

If you want more information contact Pam.Turton@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/travel/local-transport-plan-3>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

How are you going to measure/check the impact of your proposal?

B - Environment and climate change

Yes

No

Is your policy/proposal relevant to the following questions?

B7-Waste management - Will it increase recycling and reduce the production of waste?

In thinking about this question:

- How will it reduce household waste and consumption?
- How will it increase recycling?
- How will it reduce industrial and construction waste?

If you want more information contact Steven.Russell@portsmouthcc.gov.uk or go to:

<https://documents.hants.gov.uk/mineralsandwaste/HampshireMineralsWastePlanADOPTED.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

How are you going to measure/check the impact of your proposal?

C - Regeneration of our city

Yes

No

Is your policy/proposal relevant to the following questions?

C1-Culture and heritage - Will it promote, protect and enhance our culture and heritage?



In thinking about this question:

- How will it protect areas of cultural value?
- How will it protect listed buildings?
- How will it encourage events and attractions?
- How will it make Portsmouth a city people want to live in?

If you want more information contact Claire.Looney@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/pln-portsmouth-plan-post-adoption.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

The SRC will promote the use of public libraries in the city and engage large numbers of children and their families in cultural activity. Additional free arts-based activities are provided for children over the summer holidays in all libraries.

How are you going to measure/check the impact of your proposal?
Library visitor figures; attendance at the Winners' Event at Southsea Castle.

C - Regeneration of our city

Yes

No

Is your policy/proposal relevant to the following questions?

C2-Employment and opportunities - Will it promote the development of a skilled workforce?



In thinking about this question:

- How will it improve qualifications and skills for local people?
- How will it reduce unemployment?
- How will it create high quality jobs?
- How will it improve earnings?

If you want more information contact Mark.Pembleton@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/cou-regeneration-strategy.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

Relatively low levels of book ownership and low levels of literacy attainment in the city are likely to be barriers to employment in the future for children and young people. Children who use libraries are twice as likely to be reading at their expected age level and participation in the Summer Reading Challenge is a way that reading activity can be sustained during the summer holidays. Young people aged 12-19 have been actively encouraged to volunteer in their local libraries, supporting staff in the delivery of the Challenge. These volunteers contribute a minimum of ten hours of their time over the school holidays, developing valuable skills that they can use in CVs and applications for further or higher education.

How are you going to measure/check the impact of your proposal?

C - Regeneration of our city

Yes

No

Is your policy/proposal relevant to the following questions?

C3 - Economy - Will it encourage businesses to invest in the city, support sustainable growth and regeneration?

In thinking about this question:

- How will it encourage the development of key industries?
- How will it improve the local economy?
- How will it create valuable employment opportunities for local people?
- How will it promote employment and growth in the city?

If you want more information contact Mark.Pembleton@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/cou-regeneration-strategy.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

How are you going to measure/check the impact of your proposal?

Q8 - Who was involved in the Integrated impact assessment?

Lindy Elliott

This IIA has been approved by: David Percival

Contact number: 023 9268 8072

Date: 20/01/2020

Agenda Item 9



Portsmouth
CITY COUNCIL

Title of meeting: Culture and City Development Decision Meeting

Date of meeting: 31 January 2020

Subject: Waterfront Garden Centre

Report by: Director of Culture, Leisure and Regulatory Services

Wards affected: All

Key decision: No

Full Council decision: No

1. Purpose of report

- 1.1 To inform the Cabinet Member of the developments to date of the Waterfront Garden Centre in Avenue de Caen and to see approval to continue to seek cross authority working for referrals to the service.

2. Recommendations

- 2.1 **To update Members on the detailed working of the Waterfront Garden Centre and to seek approval to continue to request referrals to the service from other services within the Council.**

3. Background

- 3.1 Early in 2017 the Shaw Trust closed the only therapeutic and horticultural project for adults with learning disabilities in the city, which had been based in the grounds of St James Hospital. It was felt that the provision of an alternative facility was important to the welfare of this group and following discussions between Parks Service and Adult Social Care, the decision was taken to develop a new growing and retail project on part of the Seafront compound in Avenue de Caen. The garden centre is also part of the Waterfront brand.
- 3.2 A co-ordinator, who is a qualified Social and Therapeutic Horticulturalist with considerable hands on experience of horticulture and of working with adults with learning disabilities, was appointed. She undertook the development of the site from scratch into the sales and display area and the growing area, including a poly tunnel, and small shop. A part-time assistant was appointed when the project opened to the public. Current opening hours to the public are Thursdays to Sundays.
- 3.3 Adults with learning disabilities who are interested in horticulture are referred to the project by Adult Social Care. Their placements attract a daily fee and they receive a

wide range of support and training to promote their skills, self-confidence and independence. Each individual has an agreed action plan with their own targets, which is reviewed regularly, and is signposted to help with identified personal issues such as health, independent travel and finances. The aim is, wherever possible, to encourage people into employment, voluntary work or involvement in community projects and individuals are helped with CV writing, interview skills practice and references. A number of people have also attended an employment skills course run by an external agency and free on-site IT training is provided by an external trainer.

- 3.4 A significant source of income derives from the sale of plants, some of which are bought in but the majority of which - 75% - are now raised on site from seed or by division - including donations from the public.
- 3.5 The project has a strong emphasis on recycling: 100% of the pots used at the centre are recycled - including from the council's bedding plants, distributing the surplus to community groups; creating decorations for sale from dried flower heads, pine cones and other 'found' items and offering a shredding service for Christmas trees, to be used as mulch and for making decorative items. In January 2020 over 200 Christmas trees were recycled from around the city.
- 3.6 Links have been created with a number of charitable and community organisations (see list at Appendix 1) who provide plants and garden items for sale alongside an appropriate range of Waterfront gifts.
- 3.7 In order to broaden the range of experience available and to encourage more social contact, the project was extended by an additional day, to be spent outside the garden centre at various community gardens and projects. These include caring for the terrace garden on the fifth floor of the civic offices, helping with the Rock Gardens volunteer group and weeding the rose beds in Avenue de Caen.
- 3.8 The Centre has seen a number of successes and has delivered significant social value. It has supported 12 adults with additional support needs, predominantly Learning Disabilities, known as Growers.
- 3.9 The project also recruits volunteer helpers and these include people who are in employment, students, retirees and those seeking to gain experience to get back into work. The ages of the volunteers at the Garden Centre range from 18 to retired and 39 people have been involved to date.
- 3.10 The Centre has added an attraction and a retail offer to the seafront and is particularly popular with students and visitors to the city as well as with residents.
- 3.11 On 1st August 2019 an SLA was put in place between Parks Service and Adult Social Care (ASC). This provides significant funding to the project in return for the provision of 32 places for ASC referees. Regular reviews will take place during the term of the SLA as we work with ASC to devise and agree a sustainable future funding model.

- 3.12 Included in the SLA is the care of the garden at the Henderson Road Day Centre for adults with severe learning disabilities and use of the large greenhouse on site. The latter will make possible the cultivation of a wider range of plants, including house plants, and better over wintering of cuttings and young plants. It is hoped to involve at least some of the centre users in the care of their garden.
- 3.13 The additional funding has made it possible to increase the assistant role to full-time, thereby increasing the number of potential placements (staff work to a 4 to 1 ratio) and enabling staff to develop more theory based training programmes as a foundation for NVQs in horticulture.
- 3.14 The medium term aim is to ensure the project is self-funding by the end of the current SLA funding and to achieve this the income from both placement fees and sales need to be increased. Currently discussions are underway on better promoting the project to ASC clients including expanding referrals to include other ASC client groups, in particular those with mental ill health. Possible GP referrals are also being explored.
- 3.15 The project is promoted through leaflets and posters and has a busy face book page. A major focus over the next few months will be the development of a more effective marketing strategy, in conjunction with Corporate Communications with the aim of attracting in more referrals as well as promoting the wider garden and plant offer to the public.
- 3.16 Staff, volunteers and growers attend a variety of events to showcase the project, having engaged with some 25 community groups to date, and also provide talks on gardening, including to residential homes and a public event in Canoe Lake Park. The project also provided a quiet, sensory safe space for festival goers during the Victorious Festival and this will be repeated this year.
- 3.17 In 2019 the garden centre hosted a Wilder Portsmouth Day in conjunction with Hampshire and the Isle of Wight Wildlife Trust; a similar but larger event is planned for April 2020 which will involve a wide range of green and wildlife organisations, thus tapping into their publicity networks.

4. Reasons for recommendations

- 4.1 This is a unique service and the opportunities it provides to adults with learning disabilities is exceedingly well supported and nurturing. The skills and abilities of the staff enable the Growers to be encouraged to participate and maximise the opportunities which are available on an appropriate level however the overall scheme lacks visibility and, whilst currently thriving, always has room to grow and develop.
- 4.2 The recommendation is specifically seeking support to further encourage other services to refer their clients to the Waterfront Garden Centre to work towards the medium term aim of maintaining a sustainable offer.

5. Integrated impact assessment

5.1 An Integrated Impact Assessment is attached.

6. Legal implications

6.1 There are no legal implications arising directly from the recommendations in this Report.

7. Director of Finance's comments

7.1 The Waterfront Garden Centre is currently financially self-sufficient. Income received from Social Care for the provision of 32 client placements supports the management and operation of the Centre

.....
Signed by:
Stephen Baily
Director of Culture, Leisure and Regulatory Services

Appendices:

Appendix 1: Voluntary and Charitable organisations from which some plants and garden items are sourced

Appendix 2: Two brief Individual Case Studies of Growers at the Waterfront Garden Centre

Appendix 3: Integrated Impact Assessment

Background list of documents: Section 100D of the Local Government Act 1972

The following documents disclose facts or matters, which have been relied upon to a material extent by the author in preparing this report:

Title of document	Location

The recommendation(s) set out above were approved/ approved as amended/ deferred/ rejected by on

.....
Signed by:
Cabinet Member for Culture and City Development

Appendix 1 - Voluntary and Charitable organisations from which some plants and garden items are sourced

Minstead Trust

MAKE at Aldingbourne Enterprises

Right to Work CIC

Mayfield Nurseries (Solent Mind)

Creative Advances

Copnor Men's Shed

Buckland Play Park Association

Appendix 2 - Two brief Individual Case Studies

Please note that these accounts are presented in a form designed to maintain the anonymity of the individuals described

Individual A was referred to us due to social isolation, a pending severe bereavement and a lack of participation in activities or engagement with services. With potential mental health concerns as well as learning disabilities, their family and professionals were worried about their independence and insisted they took a taxi to the garden centre as they felt their road awareness was minimal.

Joining the garden centre, the individual partook in our local area introductions' where we visit local facilities as a group including shops, bus stops and food establishments to ascertain each team members capabilities and support needs and thus identify areas for development. They now travel independently and even on a weekend will pop in and say hello to us and the staff at the Waterfront Tea Room and they have made numerous friends.

They underwent our programme of safety training, including bespoke manual handling training delivered in partnership with one of the PCC health and safety officers. They are now the go-to team member for health and safety, who often encourages and reminds peers to be mindful of their PPE and safe behaviour onsite.

Whilst with us they had been attending another placement which they had decided they were not as comfortable with. After a period of difficulty, through our close links with that service we enabled the individual to continue a relationship with them as a friend rather than a client, which has been noted and applauded.

Individual A who was initially quite shy and reserved, has become a confident and popular team member with colleagues at the garden centre and our neighbours in local PCC businesses and Victorious festival team members.

Individual B had been referred to us as their previous placement had broken down irretrievably. They were struggling to engage with and access services and to interact with others in a positive manner.

Since starting at the Waterfront Garden Centre they have had over two years of regular attendance and has recently taken to also helping at our Henderson Road site in their stride. They access other services now too which they enjoy and which has brought them a better quality of life. They have gone from being at risk of losing their home placement due to difficult behaviour to being settled into a routine and actively maintaining the garden environment there.

Initially they had difficulties with independent travel and mobility but, in liaison with their home, we have supported them and they now walk to and from the site to the bus stop and travels by bus to home in the north of the city. Individual B is very confident with assisting customers, and has settled into the garden centre as part of a team working well with staff, other growers, and volunteers. They are very keen and helpful in assisting new team members or even customers with plant care advice.

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Integrated Impact Assessment (IIA)

Integrated impact assessment (IIA) form December 2019

www.portsmouth.gov.uk

The integrated impact assessment is a quick and easy screening process. It should:

- identify those policies, projects, services, functions or strategies that could impact positively or negatively on the following areas:
 - Communities and safety
 - Regeneration and culture
 - Environment and public space
 - Equality & - Diversity - This can be found in Section A5

Directorate:

Culture, Leisure & Regulatory Services

Service, function:

Culture

Title of policy, service, function, project or strategy (new or old) :

Update on the Waterfront Garden Centre

Type of policy, service, function, project or strategy:

- Existing
- New / proposed
- Changed

What is the aim of your policy, service, function, project or strategy?

To continue with the provision of the Waterfront Garden Centre and the support it provides for adults with learning disabilities and to expand the range of client groups using the referral process e.g. more adults with mental health issues.

Has any consultation been undertaken for this proposal? What were the outcomes of the consultations? Has anything changed because of the consultation? Did this inform your proposal?

No specific consultation has been undertaken for this proposal as it is an update of an existing service.

A - Communities and safety

Yes

No

Is your policy/proposal relevant to the following questions?

A1-Crime - Will it make our city safer?

In thinking about this question:

- How will it reduce crime, disorder, ASB and the fear of crime?
- How will it prevent the misuse of drugs, alcohol and other substances?
- How will it protect and support young people at risk of harm?
- How will it discourage re-offending?

If you want more information contact Lisa.Wills@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/cou-spp-plan-2018-20.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

How will you measure/check the impact of your proposal?

A - Communities and safety

Yes

No

Is your policy/proposal relevant to the following questions?

A2-Housing - Will it provide good quality homes?

In thinking about this question:

- How will it increase good quality affordable housing, including social housing?
- How will it reduce the number of poor quality homes and accommodation?
- How will it produce well-insulated and sustainable buildings?
- How will it provide a mix of housing for different groups and needs?

If you want more information contact Daniel.Young@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/psh-providing-affordable-housing-in-portsmouth-april-19.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

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How are you going to measure/check the impact of your proposal?

A - Communities and safety

Yes

No

Is your policy/proposal relevant to the following questions?

A3-Health - Will this help promote healthy, safe and independent living?



In thinking about this question:

- How will it improve physical and mental health?
- How will it improve quality of life?
- How will it encourage healthy lifestyle choices?
- How will it create healthy places? (Including workplaces)

If you want more information contact Dominique.Letouze@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/cons-114.86-health-and-wellbeing-strategy-proof-2.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

The operation of the Waterfront Garden Centre is specifically targeted at provision of opportunities for adults with learning disabilities who are interested in horticulture and who are referred to the project by Adult Social Care. The Centre has had a number of successes and is supported by a qualified Social and Therapeutic Horticulturist. The case studies within the report clearly illustrate how involvement in the Garden Centre's offer can have a significant impact on the quality of life of its participants.

How are you going to measure/check the impact of your proposal?

The Centre already has a series of mechanisms in place to monitor how the delivery of the offer impacts on the adults who are referred to them. This enables areas such as independent living, workplace and social confidence to be considered in the overall impact of the participants.

A - Communities and safety

Yes

No

Is your policy/proposal relevant to the following questions?

A4-Income deprivation and poverty-Will it consider income deprivation and reduce poverty?



In thinking about this question:

- How will it support those vulnerable to falling into poverty; e.g., single working age adults and lone parent households?
- How will it consider low-income communities, households and individuals?
- How will it support those unable to work?
- How will it support those with no educational qualifications?

If you want more information contact Mark.Sage@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/cou-homelessness-strategy-2018-to-2023.pdf>
<https://www.portsmouth.gov.uk/ext/health-and-care/health/joint-strategic-needs-assessment>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

The operation of the Waterfront Garden Centre supports vulnerable adults and enables the participants to be encouraged to participate and maximize the opportunities which are available to them with increased confidence.

How are you going to measure/check the impact of your proposal?

Each individual has an agreed action plan with their own targets which is reviewed regularly with the aim begin to encourage people into employment, voluntary work or involvement in community projects once they have a core level of confidence. A number of people have also accessed employment skills training and also they can access

A - Communities and safety

Yes

No

Is your policy/proposal relevant to the following questions?

A5-Equality & diversity - Will it have any positive/negative impacts on the protected characteristics?



In thinking about this question:

- How will it impact on the protected characteristics-Positive or negative impact (Protected characteristics under the Equality Act 2010, Age, disability, race/ethnicity, Sexual orientation, gender reassignment, sex, religion or belief, pregnancy and maternity, marriage and civil partnership,socio-economic)
- What mitigation has been put in place to lessen any impacts or barriers removed?
- How will it help promote equality for a specific protected characteristic?

If you want more information contact gina.perryman@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/cmu-equality-strategy-2019-22-final.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

How are you going to measure/check the impact of your proposal?

B - Environment and climate change

Yes

No

Is your policy/proposal relevant to the following questions?

B1-Carbon emissions - Will it reduce carbon emissions?

In thinking about this question:

- How will it reduce greenhouse gas emissions?
- How will it provide renewable sources of energy?
- How will it reduce the need for motorised vehicle travel?
- How will it encourage and support residents to reduce carbon emissions?

If you want more information contact Tristan.thorn@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/cmu-sustainability-strategy.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

How are you going to measure/check the impact of your proposal?

B - Environment and climate change

Yes

No

Is your policy/proposal relevant to the following questions?

B2-Energy use - Will it reduce energy use?

In thinking about this question:

- How will it reduce water consumption?
- How will it reduce electricity consumption?
- How will it reduce gas consumption?
- How will it reduce the production of waste?

If you want more information contact Triston.thorn@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/pln-portsmouth-plan-post-adoption.pdf>

<https://democracy.portsmouth.gov.uk/documents/s24685/Home%20Energy%20Appendix%201%20-%20Energy%20and%20water%20at%20home%20-%20Strategy%202019-25.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

How are you going to measure/check the impact of your proposal?

B - Environment and climate change

Yes

No

Is your policy/proposal relevant to the following questions?

B3 - Climate change mitigation and flooding-Will it proactively mitigate against a changing climate and flooding?

In thinking about this question:

- How will it minimise flood risk from both coastal and surface flooding in the future?
- How will it protect properties and buildings from flooding?
- How will it make local people aware of the risk from flooding?
- How will it mitigate for future changes in temperature and extreme weather events?

If you want more information contact Tristan.thorn@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/env-surface-water-management-plan-2019.pdf>

<https://www.portsmouth.gov.uk/ext/documents-external/cou-flood-risk-management-plan.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

How are you going to measure/check the impact of your proposal?

B - Environment and climate change

Yes

No

Is your policy/proposal relevant to the following questions?

B4-Natural environment-Will it ensure public spaces are greener, more sustainable and well-maintained?

In thinking about this question:

- How will it encourage biodiversity and protect habitats?
- How will it preserve natural sites?
- How will it conserve and enhance natural species?

If you want more information contact Daniel.Young@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/pln-solent-recreation-mitigation-strategy-dec-17.pdf>

<https://www.portsmouth.gov.uk/ext/documents-external/pln-portsmouth-plan-post-adoption.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

The operation of the Waterfront Garden Centre is focused on horticulture and growing. The skilling of the adults with learning disabilities into Growers enables them to work in a number of different places across the city where their horticultural skills can be maximised and used to enhance other spaces e.g. Civic offices open air restaurant. They are strong advocates for the use of planting to support their work and enjoy participating in wider initiatives such as Wilder Portsmouth Day.

How are you going to measure/check the impact of your proposal?

The Waterfront Garden Centre is always seeking to expand the number of partner organisations it works with and it is clear the more they can raise knowledge of the centre the more organisations may get involved so they could have a wider impact.



B - Environment and climate change

Yes

No

Is your policy/proposal relevant to the following questions?

B5-Air quality - Will it improve air quality?

In thinking about this question:

- How will it reduce motor vehicle traffic congestion?
- How will it reduce emissions of key pollutants?
- How will it discourage the idling of motor vehicles?
- How will it reduce reliance on private car use?

If you want more information contact Hayley.Trower@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/env-aq-air-quality-plan-outline-business-case.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

How are you going to measure/check the impact of your proposal?

B - Environment and climate change

Yes

No

Is your policy/proposal relevant to the following questions?

B6-Transport - Will it improve road safety and transport for the whole community?

In thinking about this question:

- How will it prioritise pedestrians, cyclists and public transport users over users of private vehicles?
- How will it allocate street space to ensure children and older people can walk and cycle safely in the area?
- How will it increase the proportion of journeys made using sustainable and active transport?
- How will it reduce the risk of traffic collisions, and near misses, with pedestrians and cyclists?

If you want more information contact Pam.Turton@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/travel/local-transport-plan-3>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

How are you going to measure/check the impact of your proposal?

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Is your policy/proposal relevant to the following questions?

B7-Waste management - Will it increase recycling and reduce the production of waste?



In thinking about this question:

- How will it reduce household waste and consumption?
- How will it increase recycling?
- How will it reduce industrial and construction waste?

If you want more information contact Steven.Russell@portsmouthcc.gov.uk or go to:

<https://documents.hants.gov.uk/mineralsandwaste/HampshireMineralsWastePlanADOPTED.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

The Waterfront Garden Centre has a strong emphasis on recycling with 100% of the plant pots being recycled - including from the council's bedding plants and a high level of generating plants from propagation and seed collection. The Centre also offered a Christmas tree recycling offer where over 200 trees have been shredded with the tree waste being used for mulches on bedding.

How are you going to measure/check the impact of your proposal?

Composting and managing waste through recycling is a key component of the Garden Centre offer and they will be seeking to increase this and explore further measures they can implement for effective reduction in waste going forward.



C - Regeneration of our city

Yes

No

Is your policy/proposal relevant to the following questions?

C1-Culture and heritage - Will it promote, protect and enhance our culture and heritage?



In thinking about this question:

- How will it protect areas of cultural value?
- How will it protect listed buildings?
- How will it encourage events and attractions?
- How will it make Portsmouth a city people want to live in?

If you want more information contact Claire.Looney@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/pln-portsmouth-plan-post-adoption.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

The provision of the Waterfront Garden Centre supports the seafront being a vibrant and attractive place to visit - both for residents and visitors. The provision of a sales offer is an intrinsic part of the offer and the specialist plant knowledge being developed by the Growers is a key part of with offer and much appreciated by visitors to the centre. The care of planting in other spaces also contributes to improving small areas of landscape making the city a greener space where people want to live and visit.

How are you going to measure/check the impact of your proposal?

Sales figures from the centre provide one measure whilst feedback from visitors and residents on the planting and areas the Garden Centre are responsible for are collated as part of the overall operation.

C - Regeneration of our city

Yes

No

Is your policy/proposal relevant to the following questions?

C2-Employment and opportunities - Will it promote the development of a skilled workforce?



In thinking about this question:

- How will it improve qualifications and skills for local people?
- How will it reduce unemployment?
- How will it create high quality jobs?
- How will it improve earnings?

If you want more information contact Mark.Pembleton@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/cou-regeneration-strategy.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

The operation of the centre is specifically targeted at supporting a sector of the community where their skills levels are often at a low starting point. The individual action plans for the Growers, supported by a regular review programme enable the Growers to become more skilled and competent with the longer term aim to encourage people into employment, voluntary work or other involvement in community projects.

How are you going to measure/check the impact of your proposal?
The individual action plans are regularly reviewed with the individuals involved.

C - Regeneration of our city

Yes

No

Is your policy/proposal relevant to the following questions?

C3 - Economy - Will it encourage businesses to invest in the city, support sustainable growth and regeneration?

In thinking about this question:

- How will it encourage the development of key industries?
- How will it improve the local economy?
- How will it create valuable employment opportunities for local people?
- How will it promote employment and growth in the city?

If you want more information contact Mark.Pembleton@portsmouthcc.gov.uk or go to:

<https://www.portsmouth.gov.uk/ext/documents-external/cou-regeneration-strategy.pdf>

Please expand on the impact your policy/proposal will have, and how you propose to mitigate any negative impacts?

How are you going to measure/check the impact of your proposal?

Q8 - Who was involved in the Integrated impact assessment?

Claire Looney & Chris Richards

This IIA has been approved by: Stephen Baily

Contact number: 4185

Date: 22/01/2020

Agenda Item 10



Portsmouth
CITY COUNCIL

THIS ITEM IS FOR INFORMATION ONLY

(Please note that "Information Only" reports do not require an Integrated Impact Assessments, Legal or Finance Comments as no decision is being taken)

Title of meeting: Culture and City Development Decision Meeting

Subject: Review of Seafront Strategy

Date of meeting: 31 January 2020

Report by: Director of Culture, Leisure and Regulatory Services

Wards affected: All

1. **Requested by**
Cabinet Member for Culture and City Development
2. **Purpose**
 - 2.1 To update the Cabinet Member on the officer proposal to review the current Seafront Strategy 2010 - 2026 which was adopted by Council in March 2010.
3. **Information Requested**
 - 3.1 Following a range of reviews of existing strategic documentation officers wish to initiate a review of the existing Seafront Strategy which was adopted by the Council in March 2010.
 - 3.2 Members will be aware that the existing 2013 Seafront Masterplan is currently being reviewed following a two periods of public consultation in both 2018 and 2019. It would then be beneficial if the Seafront Strategy was reviewed subsequent to this in order for the documents to align and to ensure they are relevant and up to date.
 - 3.3 It is also anticipated that the review of the Seafront Strategy can reflect both the forthcoming Flood Defence works and also other strategic documents such as the adopted Watersports Strategy which will also have a relevance.
 - 3.4 It is expected that the process to revise the Seafront Strategy will include opportunities for public input but the exact timetable for this work will be dependent on the completion of the work which is currently being led by City Development in regards to the new Seafront Masterplan.
 - 3.5 It is anticipated that a draft Seafront Strategy will be brought back to Culture & City Development Committee along with details for a public consultation process during



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2020. Once this is completed the final strategy will also be brought back for formal adoption along with an anticipated action plan and monitoring process.

.....

Signed by

Stephen Baily

Director of Culture, Leisure and Regulatory Services

Appendices: None

Background list of documents: Section 100D of the Local Government Act 1972

The following documents disclose facts or matters, which have been relied upon to a material extent by the author in preparing this report:

Title of document	Location
Minutes of the Cabinet Meeting of 8 th March 2010 adopting the new Seafront Strategy	https://democracy.portsmouth.gov.uk/Data/Cabinet/20100308/Agenda/cab20100308m.pdf
Southsea Seafront Strategy 2010 - 2026	https://www.portsmouth.gov.uk/ext/documents-external/dev-southseaseafrontstgy-2010-26.pdf

Agenda Item 11

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Portsmouth
CITY COUNCIL

Title of meeting: Culture and City Development Decision Meeting

Subject: Water Safety

Date of meeting: 31 January 2020

Report by: Director of Culture, Leisure and Regulatory Services

Wards affected: All

1. Requested by

1.1 Cabinet Member for Culture and City Development

2. Purpose

2.1 To update Members on the results of a recently completed Water Safety audit and the actions and mitigations taken since the report.

3. Information Requested

3.1 Culture, Leisure & Regulatory Services have always taken a lead on the provision of adequate water safety measures across the seafront and other key areas where the responsibility for the land has fallen under the service.

3.2 This challenging area has rightly had a high level of scrutiny from the Councils Internal Audit team to ensure that our provision is more than adequate and is regularly reviewed. The frequency of audits on this particular area has been high with an average of one review per year for each of the last four years.

3.3 As a coastal city water safety is paramount to ensuring that the public remain safe whilst enjoying the water and that the Authority is fulfilling its legislative responsibilities in providing support, guidance and the relevant equipment in areas of need. Areas in particular need include bodies of water where there are a range of tidal conditions and other hazards as well as areas that are visited in high numbers by tourists and residents.

3.4 As a service we already take responsibility for key areas of the city's water edge including highly visited areas such as the seafront. We take responsibility for the regular review of all water safety signage ensuring that it is accurate and up to date to reflect the localised environment, support and pay for the contractual engagement of the RNLI to provide a high season service across the seafront and co-ordinate twice yearly meetings of the Water Safety Forum which includes key partners such as the RNLI and Queen's Harbour Master along with active local

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water users such as Portsmouth Canoe Club and the Portsmouth Volunteers Lifeguard Service.

- 3.5 The most recent audit testing however highlighted that there was no formal guidance or strategy regarding Water Safety and responsibility for the areas of water. It was also highlighted that there was an assumed responsibility by Culture, Leisure and Regulatory Services as they had covered key areas of the city resulting in other services not being held to account for areas they may be responsible for or align services being provided to avoid duplication of the work. Audit also referenced that there was a risk that Culture, Leisure and Regulatory Services are using their own department budget to remedy issues that should be covered by other services and/or external parties such as the Ministry of Defence.
- 3.6 It is important to note that despite our perception of the importance of this area of work there is no national guidance on how Local Authorities' should approach Water Safety and what measures they should put in place. Even the more recent tragedies such as that which took place on Camber Sands beach where 9 deaths occurred over a 4 year period from 2012 - 2016 have not resulted in any national guidance being issued. We therefore place significant importance on our contractual relationship with the RNLI in order to provide us with an accurate and updated position from industry specialists.
- 3.7 The key actions from the most recent Audit report will be to establish an internal Water Safety Forum which will work to collectively ensure that water safety issues are considered in a cohesive manner across the Authority with intelligence shared from the equivalent external Water Safety Forum which already meets twice per year. This body will also take responsibility to draft and implement a council wide water safety strategy and policy document

.....
Signed by
Stephen Baily
Director of Culture, Leisure and Regulatory Services

Appendices: None

Background list of documents: Section 100D of the Local Government Act 1972

The following documents disclose facts or matters, which have been relied upon to a material extent by the author in preparing this report:

Title of document	Location
Internal Audit Report PCC1920-017 Water Safety	W/CUL/Seafront/Watersafety/PCC Audit Reports/Report 2019

Agenda Item 12



Portsmouth
CITY COUNCIL

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(Please note that "Information Only" reports do not require Equality Impact Assessments, Legal or Finance Comments as no decision is being taken)

Title of meeting:	Culture and City Development Decision Meeting
Subject:	Developing Watersports in Portsmouth
Date of meeting:	31 January 2020
Report by:	Director of Culture, Leisure and Regulatory Services
Wards affected:	All

-
1. **Requested by**
Councillor Steve Pitt, Cabinet Member for Culture and City Development
 2. **Purpose**
 - 2.1 To provide an update on progress with the "Developing Watersports in Portsmouth" strategy document, and highlight the next priority areas for action.
 3. **Background**
 - 3.1 Portsmouth's growth and character have been influenced by its geographical location and relationship to the sea. Home to the Royal Navy since the 17th century and located predominantly on an island, the city retains a strong maritime heritage distinguished by its historic, diverse and vibrant waterfront. The city has a rich natural environment with internationally protected harbours and other nationally and locally protected sites. The seafront is the main focus for leisure activity by the sea, and is home to many of the city's historic buildings and streets. There are over 6 million visits per year to the seafront.
 - 3.2 The seafront brings great benefit to the people of the city and its visitor economy, and a strategy is in place to develop the area further for leisure and tourism, including by attracting world-class events. There is more to the Portsmouth waterfront than Southsea, though. On the eastern coast, the internationally designated harbours are unique areas for people to enjoy. To the west, the Naval Base and Commercial Port give way to the shoreline at Tipner, leading up past Hilsea Lido to Port Creek, and leading towards Port Solent & Horsea Island in the northwest corner of the city on the northern reaches of Portsmouth Harbour.
 - 3.3 This abundance of waterfront opens up unique opportunities for the city. It means that Portsmouth can offer varied and attractive lifestyle choices to residents; can appeal to visitors looking for a range of experiences; and presents advantages for businesses and investors. These facilities support hundreds of individuals actively participating in sports or sports administration, to ensure that there is a vibrancy in



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the city. However, the council identified that there were improvements that could be made to the existing facilities that would improve access and participation, and develop the reputation of the city as a natural home for activities such as sailing, swimming, rowing, for example, and therefore developed the document, "Developing watersports in Portsmouth" to guide the approach to this. The strategy was adopted by the Cabinet Member in March 2016.

- 3.4 The city has thriving watersports and coastal recreation community and some excellent facilities. The challenge identified in the strategy document was to work within the national and local policy contexts to build on this foundation and harness the energy that exists to take the watersports opportunity and ensure there is a significant impact for residents, visitors and business.
- 3.5 In developing the strategy, we consulted with a wide range of partners. Four key themes were highlighted:
- Ensuring participation in watersports and coastal recreation is as safe, easy and inclusive as possible
 - Taking and making opportunities to make the most of facilities and assets across the city to improve the watersports and coastal recreation offer in Portsmouth
 - Building on the watersports and coastal recreation opportunity to promote the Great Waterfront City
 - Using the opportunity presented by watersports and coastal recreation to enhance the education and skills offer of Portsmouth
- 3.6 An action plan in support of the key themes was incorporated within the strategy document.

4. Information Requested

- 4.1 A full report against the action plan as set out in the strategy document is attached as Appendix 1. Significant points to notes include:
- Ensuring water safety continues to be a priority - significant actions have been undertaken but recent internal audit activity highlighted further improvements to processes that could be introduced.
 - Engagement around developing Portsmouth as a home for events of significance continues and is an area where the city has the potential to develop further
 - Work to reposition the Watersports Centre facility on the Eastern Road has been successful, with an increased profile and improved offer.
 - Some development work has taken place with clubs in the city, notably Southsea Rowing Club, to support increased access and participation.



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- 4.2 There are some areas of the strategy that have yet to be progressed, which include:
- Developing a wider forum of interested parties to progress common issues and interests
 - Fully realising the educational and employment potential of the water-based leisure and recreation opportunities in the city
 - Developing a clear approach to key sites that could support watersport development on the city.
- 4.3 These issues will form the priority work for the next phase of implementing the strategy, alongside continuing to develop the work of the Andrew Simpson Centre and ensuring that water safety measures are implemented.
- 4.4 The water sports activities continue in Portsmouth with PCC's delivery partner, Andrew Simpson Trust who operate the facility on the Eastern Road (ASWC):
- Users of the facility has now reached an annual figure of 7,500
 - The Centre has contributed to the annual turnover of the foundations UK operations to over £1m
 - The High Ropes facility makes a significant impact and is offered as part of a 'day of activities', which may include archery or using the windsurfing simulator, especially if the weather is such that waterborne activities become limited due to safety
 - The sea defence work has already had had an impact on the accommodation offer that was originally planned for the Centre where they could have offered this facility for courses longer than one day to complete. This accommodation was also to be used for team building leadership courses
 - There will be an annual event on the sports pitches adjacent to the Centre and the centre will also be the finish line for the UK's 'Bike for Bart' fundraising cycle event.
 - There is an ambition for a joint PCC/Foundation event for Portsmouth to become the UK host centre for world fundraising event 'Bart's Bash', which is a sailing event taking place on the same day in 81 countries who participate throughout the world
 - The Portsmouth Sail Training Trust is now well established and part of the Andrew Simpson Foundation who work alongside the Eastern Road offer but are based in the Naval Base. Their offer is access to high quality fast day boats, which gives the user the feel of keel boat sailing in a safer environment
- 4.5 The Tudor Sailing Club will also be affected by the sea defence work, particularly with access to their slipway but a good relationship with the ASWC means they will share each other's slipways when their own is out of action for the work to be carried out. This club also has an active juniors section where boats owned by the club, rather than its members can be used by juniors who can join the club in their



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own right without necessarily having other members of their family as members. Like all community sports clubs, they have full safeguarding systems in place.

- 4.6 Locks Sailing Club is probably the oldest sailing club in Portsmouth having been established in 1907. They published their development plan in 2017 and their key elements are:
- Increasing boats availability to those members who can't afford their own
 - Members duties will include taking new members out as crew
 - Participating more fully in local, regional and national events
 - They also want to work with other watersports providers/events in the city
- 4.7 Portsmouth Sailing Club are based in Old Portsmouth and they will celebrate their 100th anniversary in 2020 and the club are keen to become involved in all waterborne events in and around Portsmouth. In 2017 and 2018, they worked with the 1851 Trust and the ASF to offer sailing activities to those young people of Portsmouth who would not usually get the opportunity to sail in a keel or racing boat and it was targeted at this who are economically inactive. It was oversubscribed but even though members gave their time and craft freely, it still cost to set up and funding was not available for 2019. However, there is still a desire to continue with this and there is a need to establish exactly how much funding would be required.
- 4.8 Portsmouth (Southsea) Rowing Club will not be affected by any sea defence work in 2020 however future phases will have a marked effect on them. They have a long-term self-repairing lease with PCC but open water rowing is not a mainstream sport and they do not have a large membership base and the building is in need of some maintenance and modernisation. Since Portsmouth Harbour has become a major port, it has had a serious impact on their access to the water from their club. This has become worse since the channel was widened and deepened for the new aircraft carriers. The club has tried to grow a junior section but this does have risks with access to the water so close to the shipping channel. The club hold a regional regatta every year but even this takes place in the relatively quiet section between Canoe Lak and South Parade Pier.
- 4.9 Portsmouth Canoeing Club was established in 1979 and is loosely based in Portsmouth having members from all over Hampshire. They regularly paddle in and around the Solent but they have an international perspective with annual canoeing expeditions overseas. This club is an active member of Portsmouth Sports Council.
- 4.10 Currently a number of significant water based and water related events are under consideration for both 2020 and 2021 and further details of these will be announced once more information is agreed with the event organisers.



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Signed by
Stephen Baily
Director of Culture, Leisure and Regulatory Services

Appendices

Appendix 1 - Progress against action plan

Background list of documents: Section 100D of the Local Government Act 1972

The following documents disclose facts or matters, which have been relied upon to a material extent by the author in preparing this report:

Title of document	Location
Developing Watersports in Portsmouth	https://democracy.portsmouth.gov.uk/documents/s10686/03.0%20Developing%20Watersport%20in%20Portsmouth%202016%20-%202020.pdf



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Appendix 1 - Progress against action plan

Action	Status	Commentary
Ensuring participation in watersports and coastal recreation is as safe, easy and inclusive as possible		
1.1	Completed	<p>The RNLI was commissioned to carry out the RA, PRE and signage survey on the South East, East, North and North West of the Island. These reports were integrated into capital bid for funds to complete the project. A successful bid enabled us to install the new signage and PRE exactly as per the recommendations of the RNLI. The monitoring of the PRE is being managed with the Parks team.</p> <p>Appointed an external consultant to report on the strategy about the issues of Tombstoning, particularly in Old Portsmouth.</p> <p>Multi agency working group has been set up to find a way to deal the increasing Anti-social behaviour associated with Tombstoning.</p>
1.2	Complete	
1.3	Work in progress	I have met with regional RNLI staff
1.4	Future priority	



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	designated routes for paddling		
1.5	Bring together a watersports forum of groups and businesses to explore opportunities for joint working and promotion	Future priority	
1.6	Work with NGB's for watersports, local groups and Portsmouth Watersports Centre to develop a wider range of opportunities to take part in (pop-up events) watersports festival etc. linked to the developing events strategy	Future priority	
Taking and making opportunities to make the most of facilities and assets across the city to improve the watersports and coastal recreation offer in Portsmouth			
2.1	Develop plans for improving watersports infrastructure in the city, including water access, changing and storage facilities and consider linked opportunities	Future priority	
2.2	Ensure asset and facility issues are considered as part of watersports forum discussion	Work in progress	
2.3	Work with Portsmouth watersports Centre to develop awareness and usage of the Centre	Work in progress	The procurement of Andrew Simpson Sailing Foundation to manage this asset has resulted in much more community oriented facility. As a foundation with no shareholders all profits are distributed with the various foundation venues. Portsmouth venue is now one of the largest in the portfolio and has been supplemented by the managed takeover of the Portsmouth Sail Training Trust that



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			gives greater access to the water in keel boat. The Foundation has reviewed the Watersports Centre and are aiming to improve engagement with Portsmouth schools and colleges. The summer of 2019 has seen the Centre being used a great deal more. Facilities have been enhanced, with a pop up café as a trial with hot and cold refreshments and cold snacks.
2.4	Review watersports property holdings and usage to create a comprehensive plan for their development (including a particular review of the Camber)	Future priority	
2.5	Engage with Hilsea Lido Trust to explore future options for watersports development on the site	Complete	A bid to the Coastal Community Fund to enable further development of the site was unsuccessful.
2.6	Consider opportunities for using inland water sites including Northarbour lake, Long Curtain Moat, Tipner Lake and Canoe Lake to create a new dimension to watersports offer in Portsmouth	Work in progress	
Building on the watersports and coastal recreation opportunity to promote the Great Waterfront City			
3.1	Work with partners including other LA's and DMP to promote Portsmouth and the south coast as a visitor and business destination in light of the opportunities presented by the	GREAT UK project complete - further work in progress	Ongoing development of the leisure marine sector through the Economic Development Strategy



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	AMC series spotlight, through joint bid to Great UK Challenge Fund		
3.2	Pull together an event and experience based programme to promote opportunities in the city, linked to other models for information on safe access and usage	Future priority	
3.3	Ensure event and experience issues form part of watersports forum discussions and consider options for developing local watersports festival or other flagship events, building on existing local expertise	Future priority	
Using the opportunity presented by watersport and coastal recreation to enhance the education and skills offer of Portsmouth			
4.1	Continue to play an active role in the development of the UTC	Complete	UTC now fully operational within the city
4.2	Support the development of wider educational and skills opportunities in the city, including as an offshoot to the AC Series	Future priority	

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Agenda Item 13

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Portsmouth
CITY COUNCIL

Title of meeting: Culture and City Development Decision Meeting

Subject: Monitoring of the Second Quarter 2019/20 Revenue Cash Limits and Capital Programme

Date of meeting: Friday 31st January 2020

Report by: Director of Finance and Information Services

Wards affected: ALL

1. Requested by

The Cabinet Member for Culture and Regulatory Services Portfolio.

2. Purpose

2.1 To inform the Cabinet Member and Opposition Spokespersons of:

- The forecast revenue expenditure for the year compared with the cash limited budget.
- The forecast capital expenditure against the revised capital programme for the Culture portfolio

3. Information Requested

3.1 Forecast Outturn 2019/20

	£000's	% of Budget
Controllable Cash Limit 2018/19	5,932	
Total Forecast Controllable Expenditure 2018/19	6,327	
Variance - (Under)/Overspend	<u>395</u>	6.7%

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3.2 Appendices

The detailed service revenue budgets and forecast expenditures are attached at Appendix A.

Analysis of the portfolio's capital expenditure for 2019/20 is attached at Appendix B.

4. Revenue Expenditure

(Please read in conjunction with the attached Appendix A).

4.1 The forecast portfolio outturn for the year indicates a net overspend of £395,100 against the approved budget.

4.2 A detailed breakdown of this is below;

- **Parks - £10,000 underspend**

The Parks service have allocated £10,000 from the budget to offset the forecast shortfall in income from the sale of golf season tickets. This has been achieved through a re-allocation of some project staff costs and a back payment of rent from one of the concession sites.

- **Seafront - £20,000 overspend**

The seafront tea rooms are forecast to overspend by £40,000 due to the high staff cost and income being lower than anticipated. Expenditure is being held back in other areas to part fund this and work is being undertaken to explore alternative business models that may work on the site.

- **Golf Courses - £19,000 overspend**

Income from season tickets is forecast to be lower than budgeted. More income has been received than in 2018/19 but it is still less than the budget target which was re-set at the beginning of the year. It is anticipated that income received from green and start fees plus a reduction in expenditure savings elsewhere in the service will reduce this shortfall.

- **Events - £20,000 underspend**

Additional income from entrance fees and shop sales was generated by the D Day Museum as a direct result of the D Day 75 commemorative event. It is anticipated that this income, after the finalisation of some outstanding costs, will be re-invested into the D Day Story to support ongoing activities and future development of the visitor offer.

- **City Centre Business Support - £14,100 overspend**

The forecast variance relates to the increased provision of Christmas Lights in various commercial areas within the City which were purchased and funded from the PRED Portfolio reserve in 2018/19. There is an ongoing cost to store, maintain and install these lights that is currently unfunded.

THIS ITEM IS FOR INFORMATION ONLY
(Please note that "Information Only" reports do not require Equality Impact Assessments, Legal or Finance Comments as no decision is being taken)



- **Economic Growth - £17,100 overspend**

Additional costs have arisen in year that were previously unbudgeted. The Assistant Director of City Development is working on ways that this overspend can be met elsewhere within the department.

- **Planning Development Control - £363,500 overspend**

Planning Fee income at quarter 2 of this year is forecast to be £200,000 less than was budgeted for partly because of the slow down in applications because of the issue caused around nitrates and partly because of the reduction in fees from large developments.

The Council have also struggled to recruit to key posts in the department that have led to the Council needing to employ more expensive temporary staff at a cost of £70,000. To combat this recruitment issue the department have reviewed its structure in order to be able to recruit and retain planning professionals, this has resulted in an increase in costs of £63,000 in 2019/20.

The Director of Regeneration and Assistant Director of City Development are looking at ways that this overspend can be mitigated in the second half of 2019/20.

- **Registrars - £16,000 underspent**

The service has had in year staff vacancies.

- **Minor Variance - £7,400 overspend**

5. Portfolio Reserve

5.1 Since 2013/14 portfolio underspends have been retained in a portfolio specific earmarked reserve. This reserve is to be used initially to cover future year end overspendings, budget pressures, contingent items and spend to save schemes.

Once these instances have been satisfied, the reserve may be used for other developments or initiatives. The portfolio holder is responsible for approving any releases from the earmarked reserve in consultation with the Director of Finance and Information Services & S151 Officer.

5.2 At year end any underspend on the portfolio will be added to the reserve. Simultaneously any overspend will be a first call on the reserve balance.

5.3 The forecast net overspending on the portfolio of £395,000 will be met from the former PRED portfolio reserve as the reasons for this portfolio's forecast overspend have been caused by those services recently transferred.

THIS ITEM IS FOR INFORMATION ONLY
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6. Capital Programme

(Please read in conjunction with the attached Appendix B).

- 6.1 The 2019/20 published capital programme has been updated to reflect the impact of new schemes, further approved amendments, re-phasing of expenditure and the removal of completed schemes.
- 6.2 The forecast underspend for the estimated total costs of the portfolio capital programme compared to the total budget indicates an over spend of £13,136.
- 6.3 There is no significant variance in the programme.

.....
Signed by Director of Finance and Information Services

Appendices:

- A Revenue Outturn Statement**
- B Capital Monitoring Statement**

Background list of documents: Section 100D of the Local Government Act 1972

The following documents disclose facts or matters, which have been relied upon to a material extent by the author in preparing this report:

Title of document	Location
Service Budget monitoring files	CRS Accountancy team

AND SERVICE PERFORMANCE MONTH ENDING SEPTEMBER 2019

MONTHLY BUDGET MONITORING STATEMENT - CASH LIMIT 2019/20			
PORTFOLIO	Culture & City Development	Finance Lead: Sue Page	
BUDGET	5,931,900	City Development & Cultural Services	
TOTAL CASH LIMIT	5,931,900		
CHIEF OFFICER	Various		
MONTH ENDED	September-19		

Risk indicator	
Low	L
Medium	M
High	H

ITEM No.	BUDGET HEADING
1	Parks, Gardens & Open Spaces
2	Seafront Management
3	Golf Courses
4	BH Live Leisure Sites
5	Other Leisure Sites
6	Recreation Other
7	Departmental Establishment (Leisure)
8	Libraries
9	Museum Services
10	Cultural Partnerships
11	Community Centres
12	Events
13	Lord Mayor & Civic Events
14	Cemeteries
15	Community Funerals
16	Tourism
17	Building Regulations & Control
18	City Centre Business Support
19	Economic Growth
20	Enterprise Centres
21	Markets
22	Planning Development Control
23	Portchester Crematorium
24	Civic Events
25	Registrar of Births, Deaths & Marriages

BUDGET FORECAST 2018/19					RISK INDICATOR
Total Budget	Forecast Year End Outturn	Variance vs. Total Budget			
£	£	£	%		
197,700	187,700	(10,000)	(5.1%)	H	
20,400	40,400	20,000	98.0%	H	
(286,100)	(267,100)	19,000	6.6%	H	
(534,000)	(534,000)	0	0.0%	M	
245,400	245,400	0	0.0%	M	
1,057,700	1,057,700	0	0.0%	M	
731,300	731,300	0	0.0%	H	
2,003,600	2,003,600	0	0.0%	M	
917,900	926,900	9,000	1.0%	M	
493,600	493,600	0	0.0%	L	
149,600	149,600	0	0.0%	L	
320,100	300,100	(20,000)	(6.2%)	H	
185,200	180,300	(4,900)	(2.6%)	L	
(31,000)	(31,000)	0	0.0%	L	
44,800	43,500	(1,300)	(2.9%)	L	
190,300	190,300	0	0.0%	L	
110,000	110,000	0	0.0%	H	
59,500	73,600	14,100	23.7%	L	
311,500	328,600	17,100	5.5%	L	
(533,800)	(533,800)	0	0.0%	M	
(49,300)	(44,700)	4,600	9.3%	L	
697,800	1,061,300	363,500	52.1%	L	
(160,000)	(160,000)	0		L	
21,300	21,300	0	0.0%	L	
(231,600)	(247,600)	(16,000)	0.0%	M	

TOTAL

5,931,900 **6,327,000** **395,100** **6.7%**

Total Value of Remedial Action (from Analysis Below)

0 400 Culture
399,300 Regen

Forecast Outturn After Remedial Action

5,931,900 **6,327,000** **395,100** **6.7%**

Forecast Transfers From Portfolio Specific Reserves

303,900 Note transfer reduced by £91,200 in Q2 as this will be treated as a windfall item as it relates to the Local Plan Review.

Forecast Outturn After Transfers (From)/To Portfolio Specific

6,235,800 **6,327,000** **91,200** **1.5%**

Note All figures included above exclude Capital Charges, Levies and Insurances
Income/underspends is shown in brackets and expenditure/overspends without brackets

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APPENDIX B

CAPITAL EXPENDITURE - Forecast total cost of schemes as at 2019/20 Q2

DESCRIPTION OF SCHEME	Total Budget	Final Forecast Total Cost of Scheme	Variance to Budget Underspend (Overspend)
	£	£	£
01. Hilsea Splashpool	375,066	375,254	-188
02. Coastal Communities Bid (ARTches)	1,899,129	1,899,129	0
03. Southsea Seafront Investment - D Day 75	4,567,338	4,567,338	0
04. Drayton Park - Tennis Court Conversion	216,524	216,524	0
05. D Day Museum	165,000	165,000	0
06. D-Day Landscaping Works	600,000	600,000	0
07. Relocation of Archive Store to Southsea Library	589,709	589,709	0
08. Acquisition of 26 Albert Road	246,909	246,909	0
09. Round Tower Improvement Works	80,000	80,000	0
10. Sports and Leisure Facilities Investment	2,300,000	2,300,000	0
11. Butterfly House at Cumberland House	216,500	222,320	-5,820
12. In-house Parks' Mobilisation - Vehicles & Equipment	380,000	379,537	463
13. Kings Bastion	600,000	600,000	0
14. Charles Dickens' Gardens	26,075	27,079	-1,004
15. Contribution Towards Resurfacing South Parade Pier	76,000	76,000	0
16. Installation of Shower Facilities at Canoe Lake	10,754	10,754	0
17. Watersedge Park Building	27,992	27,992	0
18. Edwardian Seafront Shelter	80,000	80,000	0
19. Re-provision of Bandstand at West Battery Gardens	40,000	40,000	0
20. Pop Up Kiosks - Southsea Seafront	39,189	39,189	0
21. Modifications to Southsea Library	49,271	39,509	9,762
22. Mountbatten Centre Floodlights	450,000	445,590	4,410
23. Hilsea Lines BMX Pump Track	88,000	85,225	2,775
24. Kingston Recreation Ground Play Improvements	318,361	318,361	0
25. New Fountain Refurbishment at Southsea Castle	480,000	480,000	0
26. Water Safety Equipment	100,000	100,000	0
27. Rock Garden's Arch	10,300	10,300	0
28. Farlington Pavilion Refurbishment	140,000	140,000	0
29. Lumps Fort Sun Huts Maintenance / Replacement	50,000	53,637	-3,637
30. Milton Park Barn Thatched Roof	130,000	138,518	-8,518
31. Victoria Park Heritage Lottery Fund	2,500,000	2,500,000	0
32. Disabled Beach Buggies and Access Mat	20,000	20,000	0
33. Allotment Security Grants	35,000	35,000	0
34. Outdoor Fitness Equipment	80,000	80,000	0
35. City Museum Playground	29,944	29,944	0
36. Track Re-surfacing - MBC and Bransbury AWP	160,900	160,900	0
37. Invest in Football Facilities Including Changing Facilities	588,000	588,000	0
38. Parks & Open Spaces Protection Measures to Prevent Incursion	10,000	10,000	0
39. Pyramids Refurbishment	1,400,000	1,400,000	0
40. Repair/Refurbishment of Southsea Splashpool	102,000	102,000	0
41. World War 1 Memorial Plaques	45,000	45,000	0
42. Contribution to Roof Repairs at Southsea Skatepark	10,000	10,000	0
43. Cont to Architectural Design to Enable Regeneration - Guildhall	40,000	40,000	0
44. Cont to Architectural Design to Enable Regeneration - Kings Theatre	40,000	40,000	0
46. Palmerston Road Improvements	500,000	500,000	0
47. Enterprise Centre Dilapidations	120,000	120,000	0
48. Hampshire Community Bank	5,176,485	5,176,485	0
49. Limberline Phase 3	4,580,000	4,591,379	-11,379
50. City Centre Public Realm Improvements	500,000	519,545	-19,545
51. Public Realm Improvement by The Hard	300,000	300,000	0
52. Public Realm - Improvements to Station Square & Isambard Brunel Road	794,000	794,000	0
53. City Centre Public Realm 2018-19	500,000	480,455	19,545
54. London Road - North End	100,000	100,000	0
56. Brougham Road (Arts Centre) - External Repairs	250,000	250,000	0
TOTAL	32,233,446	32,246,582	(13,136)
		32,249,438	

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